



Government of West Bengal  
Department of Health & Family Welfare  
Office of the Chief Medical Officer of Health  
South 24 Parganas

Administrative Building, M R Bangur Hospital Complex, 241, Deshapran Sashmal Road, Tollygunge, Kolkata 33.  
Mail Id- cmohs24pgs@gmail.com, Website- www.spghealthgov.in, Phone no / Fax - 033-2422 1037, 033-2422-0124

Memo No. : CMOH (SPG)/DH&FWS/ 3568

Dated: 30/4/24

NOTICE

**Documents Submission & Verification for different Vacant (Contractual) Posts  
Under NHM for South 24 Parganas District : 2024-25 (3<sup>rd</sup> Round)**

[Ref : Recruitment Notification No CMOH(SPG)/DH&FWS/1955, Dated : 05.03.24 South 24 Parganas District]

The Application ID No. of candidates applied on-line for the different posts under NHM are here by requested to bring their original testimonials along with the self attested photocopies of the testimonials (to fulfill the essential criteria as per notification) as listed below, for documents submission & verification purpose in the Office of the Secretary & Chief Medical Officer of Health, South 24 Parganas, M.R.Bangur Hospital Complex, New Administrative Building, 2<sup>nd</sup> Floor, Tollygunj, Kolkata-700033 as per schedule mentioned below :

This is to further inform that candidates must be present physically at the time of Document verification and no authorization will be allowed. No change of date and time will be entertained from this end.

**Data or information to be verified (in original) with the online application and photocopies of the testimonials/documents for the particular post applied for need to be submitted as noted below :**

1. The photo proof identity card of the candidate i.e. Passport, Pan Card, Voter-ID Card, AADHAAR Card, Driving License (any one of this).
2. Proof of Address(Passport/VoterIDCard/ AADHAARCard/ Driving License ).
3. Age Proof Certificate (Madhyamik or equivalent examination certificate or admit card).
4. All the mark sheets (for all years / semesters) and Degree/Diploma completion certificates of essential educational qualification and professional qualification.
5. Caste Certificate would be issued by appropriate Authority of West Bengal within the last date of on- line application for the post. In case of OBC candidates , category 'A' or 'B' must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
6. All the post qualification experience certificates would be issued and stamped by the appropriate authority starting from oldest to latest need to be produced for scoring .
7. Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining (DOJ) and Date of Leaving (DOL) or current date in case still continuing otherwise his/her experience will be treated as invalid. Appointment letter/ Engagement letter/ Resignation letter/ Agreement Bond will not be treated as experience certificate.
8. Documents relating to Guardian's identity.( Guardian as mentioned in the online application).
9. In case of married female candidates -Marriage registration certificate by the appropriate authority.
10. Printed copy of the on-line application form and Demand Draft in original need to submit by hand .
11. If the Essential Qualification & other Eligible Criteria does not match with the particular post and the required documents not found at the time of document verification, the candidature will be cancelled. The candidate will not be allowed for further steps in the selection process.

30.04.24

## Programme Schedule for Document Submission &amp; Verification (with Original) for Selection Process

Post : Senior Treatment Supervisor - NTEP ( Date : 21.05.2024, Tuesday, Time : 11:00 am & onwards)									
421091	421221	421891	422267	423064	423103	424056	424835	424952	425072
425114	425728	426421	427048	427259	427786	427847	428573	428602	429069

Post : Senior Tuberculosis Laboratory Supervisor - NTEP ( Date : 21.05.2024, Tuesday, Time : 12:30 pm & onwards)									
422080	422132	422347	423580	424152	424801	424909	426704	426886	427108
427167	427178	427423	427539	428250	428260	428445	428479	428552	428634

Post : Laboratory Technician - NTEP ( Date : 21.05.2024, Tuesday, Time : 2:30 pm & onwards)									
421651	421790	423022	424032	425475	428361	428865	X	X	x

Post : Tuberculosis Health Visitors - NTEP ( Date : 21.05.2024, Tuesday, Time : 4:00 pm & onwards)									
423409	426439	X	X	X	X	X	X	X	X

Post : Medical Officer - NTEP ( Date : 21.05.2024, Tuesday, Time : 4:00 pm & onwards)									
422307	422539	426804	X	X	X	X	X	X	X

Post : Lady Counselor ( Date : 22.05.2024, Wednesday, Time : 11:00 am & onwards)									
421116	421142	421214	421263	421456	421512	421739	421832	421871	421923
421957	421973	422017	422142	422367	422507	422518	422565	422921	423006
423677	423965	424267	424343	424414	424464	424794	424993	425152	425158
425190	425208	425229	425320	425363	425420	425560	425701	425891	426053
426161	426324	426453	426671	426829	426866	427231	427362	427440	427494

Post : Lady Counselor (Date : 22.05.2024, Wednesday, Time : 1:00 pm & onwards)									
427552	427651	427700	427725	428068	428092	428112	428163	428316	428323
428782	428918	X	X	X	X	X	X	X	X

Post : Peer Support ( Date : 28.05.2024, Tuesday, Time : 11:00 am & onwards)									
421146	421440	421515	421522	421791	422018	424143	424282	424421	424912
425143	425410	425806	426043	426369	426602	426757	426914	427036	427126
427182	427222	427500	427993	428044	428904	429262	X	X	X

Post : Cook Cum Caretaker ( Date : 28.05.2024, Tuesday , Time : 1:00 pm & onwards)									
421426	421444	422197	422233	424807	424880	427830	428194	428209	X

Post : Medical Officer (AFHC) ( Date : 28.05.2024, Tuesday, Time : 4:00 pm & onwards)									
421468	421995	423243	423893	423928	424088	424144	424497	425241	425248
425485	426303	426467	426482	426825	426835	427329	X	X	X

30.09.24

## Programme Schedule for Document Submission &amp; Verification (with Original) for Selection Process

Post : Clinical Psychologist (Date : 29.05.2024, Wednesday, Time : 11:00 am & onwards)									
421275	421626	421682	421731	421737	421927	421988	422134	422136	422216
422326	422501	422513	423250	423694	424112	424237	424376	424666	424714
424782	424790	426011	426226	426419	426461	426661	426756	426772	427020
427283	427831	428310	428313	428599	x	x	x	x	x

Post : Psychiatric Nurse (Date : 29.05.2024, Wednesday, Time : 2:00 pm & onwards)									
421895	422021	422333	422801	423268	424477	424885	425445	427910	428972

Post : Community Nurse (Date : 29.05.2024, Wednesday, Time : 3:00 pm & onwards)									
421560	422120	422738	423738	423821	424106	424767	425031	425416	426005
426563	426896	428363	428797	429072	429582	x	x	x	x

Candidates please note:

1. Verification of testimonials does not entitle the candidate to claim in the further steps of the process of final selection.
2. After successful verification of testimonials, shortlisted candidates will be called for further steps of the process of final selection.
3. In case of failure to produce any of the above mentioned original documents at the time of verification, his/her candidature will be treated as cancelled.
4. The decision of the Competent Authority regarding the engagement is final.

Secretary & Chief Medical Officer of Health  
DH & FW Samiti, South 24 Parganas

Memo No : CMOH(SPG)/DH&FWS/3568/1(8)  
Copy forwarded for information and necessary action:

Date : 30/4/24

1. The Mission Director. NHM, WB, Swasthya Bhavan.
2. The Executive Director. WBSH & FWS. Swasthya Bhavan.
3. The District Magistrate, South 24 Parganas.
4. The Dy.CMOH-I/II/III/IV/DMCHO/DTO, South 24 Pgs with request to administer the process.
5. The DPMU, S24Pgs advised to organize and remain present on the above mentioned dates.
6. The DIO, NIC, S24Pgs with request to upload the notice in [www.s24pgs.gov.in](http://www.s24pgs.gov.in) web-site.
7. The IT Co-ordinator, SB, W.B with request to upload in [www.wbhealth.gov.in](http://www.wbhealth.gov.in) web-site.
8. The DSM, South 24 Parganas with request to upload in [www.spghealthgov.in](http://www.spghealthgov.in) web-site.

Secretary & Chief Medical Officer of Health  
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