



Government of West Bengal
Office of the Chief Medical Officer of Health
Department of Health & Family Welfare
South 24 Parganas

Administrative Building, M R Bangur Hospital Complex, 241, Deshapran Sashmal Road, Tollygunge, Kolkata 33.
Mail Id- cmohs24pgs@gmail.com, Website- www.spghealthgov.in, Phone no / Fax - 033-2422 1037, 033-2422-0124

Memo No: CMOH/ (SPG)/ 8688

Date: 18.09.2023

NOTICE INVITING EXPRESSION OF INTEREST (RSK)

In pursuance memo no -HF/O/MS/W-03/13/13/PART-11/PART. file/ dated 19.02.15, application in the form annexed herewith are invited from competent bonafied Non Government organization (NGO) having following qualification to run "ROGI SAHAYATA KENDRA" for the BPHC/Rural Hospital under, Health & Family Welfare Samity (DH & FWS) South 24 Parganas. The main objective of the project are to set up information centre Rogi Sahayak on helpdesk to facilities admission and treatment of patients.

Following qualification/ documents are required:

1. Valid registration certificate under the WB Societies Act of 1961 or similar act.
2. Working experience in health or other developmental sector related to health, health education, sanitation, nutrition and mother & child welfare etc, mentioning years of experience.
3. Annual return submitted for the last 3years (19-20)fy,(20-21)fy,(21-22)fy to be submitted.
4. Audited Balance Sheet & Profit & Loss A/c of last 3 years.
5. List of the present office bearers with designation should be submitted with the application.
6. Registered office must be situated in the district of South 24 Parganas.
7. The attendants who will be engaged by the concerned NGO must possess the flowing qualification.
 - a) **Essential:-** Higher Secondary passed with certificate courses in basic computers & should be local residents.
 - b) **Desirable:-** Bachelor Degree in any discipline with certificate course in basic computers with good communication & interpersonal skills & preferable female.

Documents mentioned in Sl no:-1 to 6 should be submitted with the application form (Annexure-I)

Selection Criteria:- Score will be prepared as per following points on the basis of documents submitted by the NGOs along with application form

- i) Experience of work of similar nature/ interpersonal awareness generation activities in the district, preferably in respective Subdivision.
- ii) Number of years of work experience in the health sector in the district.
- iii) Number of years of work experience in the other development sectors related to education, Sanitation nutrition, and mother & child welfare.
- iv) Application must have relevant certificate mentioning years of experience from the appropriate authority.

To whom apply:-

Apply on letter head of the NGO in prescribed format mentioning clearly the name of the BPHC/RH for which the application is being submitted along with requisite documents. One NGO may apply for all health facilities under subdivision or more sub divisions. The BPHC/RH for which expression of interest is invited is all under RSBY. On the envelope containing the application should be clearly written –“Application for the ROGI SAHAYATA Kendra under RSBY” addressed to The Chief Medical Office of Health, South 24 Parganas.

List of Facilities:-

Sub Division	Name of The Block	Name of reporting Unit
Canning Sub Division	Gosaba	Gosaba RH
	Basanti	Basanti RH
	Canning-I	Ghutiari Sarif BPHC
	Canning-II	Matherdighi BPHC
Baruipur Sub Division	Joynagar-I	Padmerhat RH
	Joynagar-II	Sree RK/Nimpith RH
	Kultali	Joynagar Kultali RH
	Baruipur	Hariharpur BPHC
	Sonarpur	Sonarpur RH
	Bhagore-I	Nalmuri RH
	Bhagore-II	Jirangacha RH
Sadar Sub Division (Alipur)	Bishnupur -I	Chandidaulatabad BPHC
	Bishnupur -II	Samali BPHC
	Budge Budge-I	Bayenjaneria Chorial RH
	Budge Budge-II	L B Dutta /Muchisha RH
	T M Block	Sarsuna BPHC

The application along with supporting documents/certificates/reports should reach to the office of the undersigned or or before 04.10.2023 up to 4pm in any working day (except Saturday & Sunday), the authority will not be responsible for any postal delay.

Those NGOs are interested to participate the EOI please join the Pre- bid Meeting on 27.09.2023 at 2PM.

Details are also available at the website - <https://www.wbhealth.gov.in/> & <https://www.spghhealthgov.in/>
After screening final selection of NGO will be done by the selection committee. The decision of the selection committee in this regards is final.

18.09

CMOH, Secretary
District Health & Family Welfare Samity
South 24 Parganas
Date: 18.09.2023

Memo No: CMOH/ (SPG)/Tender/

Copy forwarded for information and necessary action to:

1. The District Magistrate, South 24 Parganas.
2. The ADM(D), south 24 parganas
3. The SDO (Alipur, Baruipur, Canning) south 24 Parganas
4. The Dy.CMOH-I, South 24 parganas
5. The All ACOH, South 24 Parganas
6. The All BMOHs, South 24 Parganas.
7. The Accounts Officer, CMOH office South 24 Parganas
8. Office Copy

18.09

CMOH, Secretary
District Health & Family Welfare Samity
South 24 Parganas

Annexure-I

Application format for Rogi Sahayata Kendra under RSBY- 2023

1. **Name of the NGO:**
2. **Address of the Registered office of NGO:**
3. **Name(s) of Sub-Division applied for**
4. **Documents attached:-**

SI No	Particulars	Please Tick
1	Valid registration certificate under the WB Societies Act of 1961 or similar act.	
2	Annual return submitted for the last 3years (19-20)fy,(20-21)fy,(21-22)fy to be submitted	
3	Audited Balance Sheet & Profit & Loss A/c of last 3 years.	
4	List of the present office bearers with designation should be submitted with the application.	
5	Registered office must be situated in the district of South 24 Parganas.	
6	Working experience in health or other developmental sector related to health, health education, sanitation, nutrition and mother & child welfare etc, mentioning years of experience.	

I do hereby declare that the particulars furnished above are correct.

Date:-

Place:-

**Full Signature of the
Secretary/President with
date & Seal**

NOTE:- The application to be written/printed on the official letter head of the NGO.