



Government of West Bengal  
Department of Health & Family Welfare  
Office of the Block Medical Officer of Health  
& Secretary, Sonarpur Block Health & Family Welfare Samiti  
Sonarpur Rural hospital, South 24 Parganas  
P.O. – Kotalia, P.S. – Sonarpur, Kol - 700146  
Mail Id- [bmohsonarpur@gmail.com](mailto:bmohsonarpur@gmail.com), Phone No- 033-2427 1339, 033-2477-9332

Memo No- SRH/1999(NIT)

Dated:- 30-12-2020

The Block Medical Officer of Health & Member Secretary, Sonarpur Block Health & Family Welfare Samiti is hereby inviting Tender from eligible and qualified bidders for supply of spectacles for school Children and for Old person at Sonarpur Block of South 24 Parganas district, under National Programme for Control of Blindness. The details of the project/work, including the pre-requisites are as follows

1. Onsite Delivery with Screening and one follow up at different schools and supply of power glass of different size as requisitioned by the ophthalmologist /MT(Opt.)/PMOA at Sonarpur Block South 24 Parganas district under NPCB & VI Programme.
2. The period of tender will be initially for three years from issue of offer letter subject to yearly renewal on satisfactory performance.
3. The Tender Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.
4. Date and time schedule of Tender:-

SI No	Particulars	Date & Time
1	Date of Publication	31/12/2020
2	Documents download start date	31/12/2020 (11 am)
3	Bid Submission start date & time	31/12/2020 (12 noon)
4	Bid submission closing date & time	06/01/2021 (5pm)
5	Bid Opening date for Technical Proposals	07/01/2021 (12 Noon) at the office of the ACMOH, Sonarpur SD
6	Bid Opening date for Financial Proposals	07/01/2021 at the office of the ACMOH, Sonarpur SD

5. Tender application should be addressed to the BMOH & Secretary, Sonarpur BH&FWS, Sonarpur Block, South 24 Parganas. Tender should be submitted in sealed envelope in the drop box placed in the office of the undersigned superscripting “tender for supply of spectacles under NPCB Programme”
6. Bidders may download tender documents from the websites of [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and <http://spghealthgov.in> Any subsequent notice regarding this tender shall be uploaded in the website only.
7. In the event of any of the above mentioned dates being declared as a holiday for the office of the BMOH, the tenders will be opened on the next working day at the appointed time.
8. Only qualified technical bid will be considered for opening of financial bid.
9. The amount of Earnest Money to be submitted shall be **Rs.10,000/-**(Rupees Ten Thousand Only)
10. Registered SSI units participating in tenders are eligible for exemptions from payment of earnest money and security deposit (EM SD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-1- (Y) dated 20.05.2013. Bidders have to submit Earnest Money Deposit in sealed cover in the form of Bank Draft/Bankers Cheque in favour of the “**SONARPUR BLOCK HEALTH & FAMILY WELFARE SAMITY**” or enclosed documents in support of exemption/relaxation claimed.

**BMOH / Secretary**  
Sonarpur BH & FWS  
Sonarpur, South 24 Pgs.



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11. EMD of successful bidder (L1) will be converted into Security Deposit and shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.

12. Final Quantity required may be changed based on requirement at the time of issuing of work order. In case of non-satisfaction with quality of sample produced by L1 bidder. the TIA will decide further course of action as per existing tender norms.

13. The bids shall be submitted as per the given format and should be devoid of any cutting, alteration and ambiguity. Tender form and undertaking should be filled and signed properly. It should be neatly typed without the use of eraser/white fluid etc. The documents/certificates by using eraser/white fluid etc. shall not be entertained.

14. Documents needed during submission.

- Last Updated Trade License. (2020-21)
- GST Registration Certificate with Last GST Return
- Pan Card Certificate.
- Professional Tax Certificate Last Paid Chalan.
- One participant can drop only one bid.
- Credential Certificate at least of Rs.50,000/- (Rupees fifty thousand only) within last 3 year (2017-18, 18-19 and 19-20) with Work Order copy, Experience in supplying similar articles Govt. Sector / non-Govt. Sector shall be preferred
- IT Return for last 3 years.

**BMOH & Secretary**  
Sonarpur BH&FW Samity  
**BMOH / Secretary**  
**Sonarpur BH & FWS**  
Sonarpur, South 24 Pgs.  
**Dated :- 29-12-2020**

**Memo No. SRH/1999 (2)**

**Copy forwarded for information and necessary action for wide circulation:**

- The Chief Medical Officer of Health, South 24 Parganas
- The Dy. Chief Medical Officer of Health-II, South 24 Parganas
- The ACMOH, Baruipur Sub Division, South 24 Parganas
- The Savapati, Sonarpur Panchayet Samity, Sonarpur, South 24 Parganas
- The BDO, Sonarpur Block, South 24 Parganas.
- The DSM, DPMU, South 24 Pgs. with a request to upload the notice in the District Health Website.
- The System Coordinator, IT Cell, Dept. of H&FW, with a request to upload the notice in the State Health Website.
- Office copy.

**BMOH & Secretary**  
Sonarpur BH&FW Samity  
**BMOH / Secretary**  
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1. Specification of supply of the spectacles and Rates are as per {Annexure -I & II} respectively

**ANNEXTURE -I**

**TECHNICAL SPECIFICATION AND APPROXIMATE REQUIREMENT OF THE ITEMS**

ITEM	SPECIFICATION	REQUIREMENT
Spectacles for School Children	Spectacles for School children : Frame: Male and Female –Good Quality and proper size “cell frame” with flexible hinges i.e. spring side (size -42 to 48 ) Lenses : Durable , Flexible and light weight CR 39 with hard coating i.e. scratches free with proper power. Box: Non Breakable box with velvet. Others: Product must carry tree months warranty for repair	(Opt.)/PMOA (Onsite delivery) at Sonarpur Block of South 24 Parganas districtof different size. Consumption per year as per requirement.
Spectacles for old person	Spectacle for Old person: Frame Male and Female –Good quality and proper size “cell frame” with flexible hinges i.e. spring side ( Size : 44-56). Lenses: Durable, Flexible and lightweight CR39 with hard coating i.e. scratches free . Power : Bifocal – Two distance optical powers Distant vision correction ( Myopia , Hyperopia and or astigmatism ) and addition for near vision correction . (Bifocal reading addition along with distance power ) Box : Non-breakable box with selvet.	(Opt.)/PMOA (Onsite delivery) at Sonarpur Block of South 24 Parganas districtof different size. Consumption per year as per requirement.

**PART-A : ANNEXTURE –II**

**MAXIMUM RATE BIDDER CAN CLAIM**

Sl No	Name of work	Rate Bidder can claim maximum
1	Supply Of Spectacles For School Children	Rs.350/- per spectacle
2	Screening and free spectacles for near work to old Person	Rs.350/- per spectacle

Rates quoted above shall be inclusive of all charges and taxes including GST, onsite delivery with screening and follow up charges, duties, cess, loading unloading, carriage, etc. and nothing more shall be added to the quoted price at the time of billing.

**BMOH / Secretary**  
Sonarpur BH & FWS  
Sonarpur, South 24 Pgs.

## **GENERAL INSTRUCTION TO BIDDERS**

### **1) Procedure for selection:**

The Office of the BMOH, Sonarpur Block, South 24 Parganas shall be the authority to select and appoint Agencies at the block level. Committee constituted under the BMOH, Sonarpur Block, South 24 Parganas would comprise:

- 1) ACMOH, Sonarpur Sub Division - Member
- 2) Savapati, Sonarpur Panchayet Samity - Invitee Member
- 3) BDO, Sonarpur Block - Invitee Member
- 4) BMOH, Sonarpur Block - Chairman
- 5) Swasthya Karmadhyakha, Sonarpur Panchayet Samity
- 6) Ophthalmologist —Nominated by CMOH - Member
- 7) MT (Optometry)- Nominated by CMOH - Member
- 8) MT (Optometry)- Sonarpur BPHC - Member
- 9) One Medical Officer, Sonarpur BPHC - Member
- 10) Block Accounts Manager, Sonarpur Block - Member

2) One Bidder can submit one bid.

3) Selected Agency has to sign a MOU with BH & FWS, Sonarpur acting through the BMOH, Sonarpur on appropriate value non judicial stamp paper after award of contract for supply of spectacles to School Children & Old Person of the Sonarpur block as laid down in NPCB guidelines.

4) **TERMS OF SUPPLY & PAYMENT:** -

- a) The supplier would submit the required documents at the end of each month for the payments to be made by the Sonarpur BH & FW Samiti and payment would be made within 30 days of receipts of bills.
- b) The firm will be bound to supply the items within stipulated period, failing which action will be taken to debar the firm from taking part in future purchases of Secretary Block Health F.W. Samiti & BMOH, Sonarpur and proceedings will be constituted against the firm to black list them.

5) **PENALTIES:-** If a bidder withdraws from the bid or fails to submit the required security deposit within the specified time or owing to any other reason, he is unable to undertake the contract, his contract will be cancelled and he shall forfeit the earnest money deposit or the security deposit submitted by him. He will also be liable for all damages sustained by the purchaser including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the Secretary Block Health & F.W. Samiti & BMOH, Sonarpur Block whose decision shall be final in the matter.

- 6) If any information furnished by the bidder/supplier is found to be incorrect at any time, the tender/contract/ agreement /supply order is liable to be terminated/cancelled and Secretary Block Health & F.W. Samiti & BMOH, Sonarpur may forfeit Earnest Money Deposit and or security deposit as the casemay be.
- 7) The Proper sample as per specification has to submit at the time of Technical Bid Opening (

### **8) How to Apply**

a) Bidder has to submit an application in his letter pad addressing the BMOH & Member Secretary, Sonarpur BH&FWS and write in detail for which block he is interested in supplying Supply of Spectacles for School Children Screening and free spectacles for near work to old person.

b) Has to enclose all the documents asked for in page 02 point no 14,

c) Has to enclose Tender Application form, EMD, Technical Proposal, Financial Proposal duly signed by the bidder. Technical and Financial Bid Documents must submit in separate sealed envelope superscripting the same.

## TENDER APPLICATION FORM

To,  
The BMOH & Secretary,  
Sonarpur BH&FWS,  
Sonarpur Block,  
South 24 Parganas

Ref: Your tender document No. \_\_\_\_\_ Dated: \_\_\_\_\_

Sir/ Madam,

The undersigned have examined the above tender document, including amendment / corrigendum number \_\_\_\_\_, dated \_\_\_\_\_, the receipt of which is hereby confirmed.

We now offer to render services in conformity with your above referred document for the sum, as shown in the price schedule/Bill etc Quantity attached herewith and made part of this bid. We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and beliefs

If our bid is accepted, we undertake to render the services as mentioned above, in accordance with the schedule and terms and conditions as specified in the tender document, including amendment/ corrigendum if any.

We further confirm that, if our bid is accepted, we shall provide you with a performance security of required amount in terms of GCC, for due performance of the contract.

We agree to keep our bid valid for acceptance as required, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

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(Signature with date)

(Name, designation, seal of authorized person to sign bid for and on behalf of Bidder)



BMOH / Secretary  
Sonarpur BH & FWS  
Sonarpur, South 24 Pgs.

FINANCIAL / PRICE BID

Name, Address & Contact No. of the bidder:

Rate quote:

Sl.No	Item	Round orUnit	Rate per piece including GST
i	Supply Of Spectacles For School Children	<b>01 piece</b>	
2	Screening and free spectacles for near work to old person	<b>01 piece</b>	

**Note:**

1) Rate should be quoted including applicable GST and delivery charges. No additional delivery charges & handling charges will be entertained.

I/we \_\_\_\_\_ agree to all the terms and conditions lay down by the BMOH & Secretary, Sonarpur BH&FWS, South 24 Parganas in their notice for supply of spectacles for school Children and for Old person for FY 2020-21, dated \_\_\_\_\_

Full signature of the bidder



**BMOH / Secretary  
Sonarpur BH & FWS  
Sonarpur, South 24 Pgs.**