



GOVERNMENT OF WEST BENGAL
Office of the Block Medical Officer of Health
Basanti Rural Hospital & Designated CEMoC Centre
P.O. + P.S - Basanti, South 24 Parganas, Pin- 743312



Memo No: BH&FWS/Basanti/ 748

Date: 29-12-2020

TENDER NOTICE FOR SUPPLY OF SPECTACLES FOR BASANTI BLOCK

The Block Medical Officer of Health & Member Secretary Basanti Block Health & Family Welfare Samiti is hereby inviting Tender from eligible and qualified bidders for supply of spectacles for school Children and for Old person at Basanti Block of South 24 Pgs. district, under National Programme for Control of Blindness. The details of the project/work, including the pre-requisites are as follows:-

1. Onsite Delivery with Screening and one follow up at different schools and supply of power glass of different size as requisitioned by the ophthalmologist /MT (Opt.)/PMOA at Basanti Block South 24 Parganas district under NPCB & YI Programme.
2. The period of tender will be initially for three years subject to yearly renewal on satisfactory performance.
3. The Tender Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.
4. **Date and Time schedule of tender:**

<u>Sl. No.</u>	<u>Particulars</u>	<u>Date & Time</u>
1.	Date of Publication	29.12.2020
2.	Documents Download Start date	30.12.2020, 11.00 A.M.
3.	Bid Submission start date,time,place	30.12.2020, 11.00 A.M, Office of the BMOH, Basanti Block, Basanti RH
4.	Bid Submission Closing Date, Time & Place	05.01.2020, 04.00 P.M, Office of the BMOH, Basanti Block, Basanti RH
5.	Bid Opening date for Technical Proposals	06.01.2020, 01.00 P.M., ACMOH Office, Canning Sub Division.
6.	Bid Opening date for Financial Proposals	06.01.2020, 02.00 P.M., ACMOH Office, Canning Sub Division.

5. The tender application should be addressed to the BMOH, Basanti Block. Tender should be submitted in sealed envelope through registered post/courier service only superscripting "tender for supply of spectacles under NPCB Programme".
6. Bidders may download tender documents from the websites of www.wbhealth.gov.in or <http://spghealthgov.in/> any subsequent notice regarding this tender shall be uploaded in the website only.
7. In the event of any of the above mentioned dates being declared as a holiday for the office of the BMOH, the tenders will be opened on the next working day at the appointed time.
8. Only qualified technical bid will be considered for opening of financial bid.
9. The amount of Earnest Money to be submitted shall be Rs. 10,000/- (Rupees Ten Thousand Only).

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Secretary
Basanti BH & FW Samiti



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10. Registered SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and security deposit (EM SD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-1- (Y) dated 20.05.2013. Bidders have to submit Earnest Money Deposit in sealed cover in the form of Bank Draft/Bankers Cheque in favour of the BH & FW Samiti Basanti or enclosed documents in support of exemption/relaxation claimed.
11. EM D of successful bidder (L1) will be converted into Security Deposit and shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor. The selected bidder (L1) will have to produce sample of each item mentioned in the NIT and place before the TSC for necessary quality checking and approval before commencement of final work. In case of any dispute decision of the Tender inviting authority will be final.
12. Final Quantity required may be changed based on requirement at the time of issuing of work order. In case of non-satisfaction with quality of sample produced by L1 bidder the TIA will decide further course of action as per existing tender norms.
13. The bids shall be submitted as per the given format and should be devoid of any cutting, alteration and ambiguity. Tender form and undertaking should be filled and signed properly. It should be neatly typed without the use of eraser/white fluid etc. The documents/certificates by using eraser/white fluid etc shall not be entertained.
14. **Documents needed during submission:-**

- a) Last Updated Trade License. (2020-21)
- b) GST Registration Certificate.(With Current Return)
- c) Pan Card Certificate.
- d) Professional Tax Certificate Last Paid Challan.
- e) One participant can drop only one bid.
- f) Credential Certificate at least Rs 50,000/- (Rupees Fifty Thousand only) with Work Order copy, Experience in supplying similar articles to Govt. Sector / non-Govt. Sector shall be preferred for last 3 years.(2017-18,2018-19, 2019-2020)
- g) IT Return AY-2020-21.

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BMOH & Secretary
Basanti BH & FW Samiti

Secretary
BASANTI BH. & FW. Samity.
Date: 29-12-2020

Memo No: BH&FWS/Basanti/748/1(3)

Copy forwarded for information and necessary action for wide circulation:

1. The Chief Medical Officer of Health, South 24 Parganas
2. The Dy. Chief Medical Officer of Health-I, South 24 Parganas
3. The Dy. Chief Medical Officer of Health-II, South 24 Parganas
4. The Sub Divisional Officer, Canning Sub-Division, South 24 Parganas
5. The ACMOH, Canning SD, South 24 Parganas
6. The BDO, Basanti Block
7. The Sabhapati, Basanti Panchayet Samiti
8. Office Copy

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29/12/2020

BMOH & Secretary
Basanti BH & FW Samiti

Secretary
BASANTI BH. & FW. Samity.



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GENERAL INSTRUCTION TO BIDDERS

NOTICE INVITING TENDER FOR SUPPLY OF SPECTACLES FOR SCHOOL CHILDREN & POWER GLASS UNDER NATIONAL PROGRAMME FOR CONTROL OF BLINDNESS AT BASANTI BLOCK, DIST. SOUTH 24 PARAGANAS

Tender is invited for supply of spectacles for School Children & Power glasses as will be requisitioned by the Ophthalmologist/MT (Opt.)/PMOA (On site delivery with screening and follow up at different schools) at Basanti Block South 24 Parganas district, of different size under National Programme for Control of Blindness, Basanti Block Health & Family Welfare Samiti, South 24 Parganas. Tender has been called for the Spectacles with power Glass for school Children & power glass for Old person (Onsite Delivery with Screening and one follow up) for three years subject to yearly renewal on satisfactory performance.

1. Specification of supply of the spectacles and Rates areas per (Annexure-I&II) respectively

PART-A: ANNEXTURE-I

TECHNICAL SPECIFICATION AND APPROXIMATE REQUIRMENT OF THE ITEMS

<u>ITEM</u>	<u>SPECIFICATION</u>	<u>REQUIREMENT</u>
Spectacles for School Children	Spectacles for School Children: Frame: Male and Female –Good Quality and proper size “cell frame” with flexible hinges i.e. spring side (size-42 to 48) Lenses: Durable, Flexible and light weight CR 39 with hard coating i.e. scratches free with proper power, Box: Non Breakable box with selvet. Others Product must carry three months warranty for repair.	Requisitioned by the Ophthalmologist/MT(Opt.) / PMOA(Onsite Delivery) at Basanti Block of South 24 Parganas district of different size. Consumption per year as per requirement.
Spectacles for Old Person	Spectacles for Old Person: Frame: Male and Female –Good Quality and proper size “cell frame” with flexible hinges i.e. spring side (size-44 to 56) Lenses: Durable, Flexible and light weight CR 39 with hard coating i.e. scratches free with power, Bifocal – Two distance optical powers Distant vision correction (Myopia, Hyperopia and or astigmatism) and addition for near vision correction. (Bifocal reading addition along with distance power) Box: Non Breakable box with selvet	Requisitioned by the Ophthalmologist/MT(Opt.) / PMOA(Onsite Delivery) at Basanti Block of South 24 Parganas district of different size. Consumption per year as per requirement.

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PART-A: ANNEXTURE—II

MAXIMUM RATE BIDDER CAN CLAIM

<u>Sl. No.</u>	<u>Name of Work</u>	<u>Rate Bidder can claim maximum</u>
1.	Supply of Spectacles for School Children	Rs.350/-per spectacle per Student
2.	Screening and free spectacles for near work to old person	Rs.350/-per case (new initiative)

Rates quoted above shall be inclusive of all charges and taxes including GST, onsite delivery with screening and follow up charges, duties, cess loading unloading, carriage, etc, and nothing more shall be added to the quoted price at the time of billing.

1) Procedure for selection:

The Office of the BMOH, Basanti Block, South 24 Parganas shall be the authority to select and appoint Agencies at the block level Committee constituted under the BMOH, South 24 Parganas would comprise:

- 1) ACMOH, Canning SD-Member
- 2) BMOH, Basanti Block-Chairman
- 3) Ophthalmologist —Nominated by CMOH-Member
- 4) MT (Optometric)- Nominated by CMOH-Member
- 5) MT (Optometric)-Basanti Block-Member.
- 6) One Medical Officer, Basanti Block-Member.
- 7) BAM, Basanti Block-Member.

2) At the time of submission of bid bidder has to clearly mention for which block they are interested for supply the spectacles at Govt. specified rate mentioned above in the expression of interest.

3) One Bidder can submit one bid.

4) Selected Agency has to sign a MOU with BH & FWS, Basanti Block acting through the BMOH, Basanti Block on appropriate value non judicial stamp paper after award of contract for supply of spectacles to School Children & Old Person of the Basanti Block as laid down in NPCB guidelines.

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BASANTI BH. & FW. Samity.



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5) **General Terms and Conditions:**

- 1) The Spectacles are intended to be supplied to School Children & Old Person of the Basanti Block. The equipment should be suitable for use in Indian condition.
- 2) The Spectacle should have good aesthesis, sturdy construction and without sharp edges.
- 3) The Spectacles are to be provided free of cost to school children & old person referred by Optometrist Assistant. The supplier shall have to deliver spectacles to the Basanti Block Ophthalmologist /MT (Opt.)/PMOA on the basis of requisition placed.
- 4) The supplier would submit the required documents at the end of each month for the payments to be made by the Basanti BH & FW Samiti and payment would be made within 30 days of receipts of bills.

6) **TERMS OF SUPPLY & PAYMENT:-**

1. The payment will be made within 30 days of the receipt of the items and after completion of all formalities. No advance payment will be made.
2. The firm will be bound to supply the items within stipulated period, failing which action will be taken to debar the firm from taking part in future purchases of Secretary Block Health F.W. Samiti & BMOH, Basanti and proceedings will be constituted against the firm to blacklist them.

7) **PENALTIES:-**

If a bidder withdraws from the bid or fails to submit the required documents within the specified time or owing to any other reason, he is unable to undertake the contract, his contract will be cancelled and he shall forfeit the earnest money deposit or security deposit submitted by him. He will also be liable for all damages sustained by the purchaser including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the Secretary Block Health & F.W. Samiti & BMOH, Basanti whose decision shall be final in the matter.

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Secretary
BASANTI BH. & FW. Samity.



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8) If any information furnished by the bidder/supplier is found to be incorrect at any time the tender/contract/agreement/supply order is liable to be terminated/cancelled and Secretary Block Health & F.W. Samiti & BMOH, Basanti may forfeit Earnest Money Deposit and or security deposit as the case may be.

9) How to Apply

- (a) Bidder has to submit an application in his letter pad addressing the BMOH & Member Secretary, Basanti Block and write in detail for which block he is interested in supplying Supply 01 Spectacles for School Children Screening and free spectacles for near work to old person.
- (b) Has to enclosed all the documents asked for in page no.2 point no.14.
- (c) Has to enclosed Tender Application Form, Technical Proposal, Financial Proposal duly sign by the bidder and EMD.

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Secretary
BASANTI BH. & FW. Samity.

To,
The BMOH & Secretary
Basanti Block
Basanti Rural Hospital
South 24 Parganas

Ref: Your tender document No.....Dated:.....

Sir/Madam,

The undersigned have examined the above e-tender document, including amendment/corrigendum number_____, dated_____(if any) , the receipt of which is hereby confirmed. We now offer to render services in conformity with your above referred document for the sum, as shown in the price schedule/Bill etc Quantity attached herewith and made part of this bid.

We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and beliefs.

If our bid is accepted, we undertake to render the services as mentioned above, in accordance with the schedule and terms and conditions as specified in the tender document, including amendment/corrigendum if any.

We further confirm that, if our bid is accepted we shall provide you with a performance security of required amount in terms of GCC, for due performance of the contract.

We agree to keep our bid valid for acceptance as required, *or* for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/black listed by any Government Authorities/Organization/Institution/local bodies etc in last two years.

We would authorize and request any Rank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

(Signature with date)

(Name, designation, seal of authorized person to sign bid for and on behalf of Bidder)

TECHNICAL BID

(To be printed on the Letter Head of the Bidder)

1	NAME OF WORK	SUPPLY SPECTACLES FOR SCHOOL CHILDREN & OLD PERSON (WHEN REQUIRED)
2	TENDER NOTICE NO	
3	NAME OF THE BIDDER	
4	NAME OF THE BIDDER SHOP/AGENCY	
5	FULL ADDRESS OF THE BIDDER	
6	FULL ADDRESS OF THE SHOP/AGENCY	
7	BANK DETAILS OF THE BIDDER	
8	PAN NO.	
9	GST NO. (WITH CURRENT RETURN)	
10	TRADE LICENSE	
11	IT RETURN (UPTO DATE) FOR LAST THREE YEARS	
12	DETAILS OF THE SPECTACLES	<ol style="list-style-type: none">1) SPECTACLES FRAME-GOOD QUALITY OF CELL FRAME (CELLULOSE ACETTE) WITH SPRING SIDE FRAME SHOULD BE FINED WITH FACE AND NOSE PROPERLY SHAPE & SIZE DIFFERENT COLOURS OF THE FRAME MAY BE AVAILABLE.2) OPHTHALMIC LENS-GOOD QUALITY OF CR-39 GLASS FOR STUDENTS AND PRESBYOPIC PATIENTS (SCRATCHES & BUBBLES FREE), HIGH INDEX GLASSES IN CASE OF MORE THAN 4D POWER OF THE STUDENTS BIFOCAL GLASEES SHOULD BE ACCORDING TO POWER (DISTANCE & NEAR) PRESCRIBED BY MT(OPHTHOMETRY) PD SHOULD BE STRICTLY MAINTAINED.3) SPECTACLES SHOULD BE PROVIDING IN HARD PLASTIC BOX/CASE WITH SOFT CLOTH FOR EACH.4) THE BOX/CASE WILL HAVE EMBOSSED (PREFERBLY/STICKER FIXED ON IT ON ETHER OF THE FOLLOWING TWO (NUMBER "1" IS MUST) OR ALL OF THE THREE LOGOS.<ol style="list-style-type: none">i) NPCB & VI LOGO, ii) NHM LOGO, iii) BISWA BANGLA LOGO & THREE WOULD REMAIN THE DOTTED SPACE FOR WRITING THE NAME OF THE BENEFICIARY AFTER SUPPLY.
13	SAMPLE GIVEN (COMPLETE SET WITH BOX 13 AND LOGOS AS PER SPECIFICATION)	WRITE YES/NO

Certified that the above information is correct and true to the best of my knowledge and belief. In case of information found incorrect later on, I will be responsible and be liable to rejected forthwith.

Date:

Full signature of the bidder

FINANCIAL/PIECE BID

Name, Address & Contact No. of the bidder:

<u>Sl. No.</u>	<u>Item</u>	<u>Round or Unit</u>	<u>Rate per piece including GST</u>
1.	Supply of Spectacles for School Children	01 Piece	
2.	Screening and free spectacles for near work to old person	01 Piece	

Note:

- 1) Rate should be quoted including applicable GST and delivery charges. No additional delivery charges & handling charges will be entertained.

I/we

agree to all the terms and conditions lay down by the BMOH & Secretary,
Basanti BH & FWS, South 24 Pgs. in their notice for supply of spectacles for school
Children and for Old person for FY2020-21,
dated _____

Full signature of the bidder