



GOVERNMENT OF WEST BENGAL  
Office of the Block Medical Officer of Health & Member Secretary  
TM Block Health & Family Welfare Samity  
Sarsuna Block Primary Health Centre  
Sarsuna, Banerjee Para , Kol-700061



Memo No- S/BPHC/269


Dated:-10/12/2020

The Block Medical Officer of Health & Member Secretary TM Block Health & Family Welfare Samity is hereby inviting Tender from eligible and qualified bidders for supply of spectacles for school Children and for Old person at TM Block of South 24 Parganas district, under National Programme for Control of Blindness. The details of the project/work, including the pre-requisites are as follows

1. Onsite Delivery with Screening and one follow up at different schools and supply of power glass of different size as requisitioned by the ophthalmologist /MT(Opt.)/PMOA at TM Block South 24 Parganas district under NPCB & VI Programme.
2. The period of tender will be initially for three years from issue of offer letter subject to yearly renewal on satisfactory performance.
3. The Tender Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.
4. Date and time schedule of Tender:-

| SI No | Particulars                              | Date & Time         |
|-------|--|---------------------|
| 1     | Date of Publication                      | 10/12/2020          |
| 2     | Documents download start date            | 11/12/2020, 11 am   |
| 3     | Bid Submission start date & time         | 11/12/2020, 11 am   |
| 4     | Bid submission closing date & time       | 18/12/2020, 12 Noon |
| 5     | Bid Opening date for Technical Proposals | 18/12/2020, 1.30 PM |
| 6     | Bid Opening date for Financial Proposals | 18/12/2020, 2.30 PM |

5. Tender application should be addressed to the BMOH & Secretary, TM BH&FWS, TM Block, South 24 Parganas. Tender should be submitted in sealed envelope in the drop box placed in the office of the undersigned superscripting "tender for supply of spectacles under NPCB Programme"
6. Bidders may download tender documents from the websites of [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and <http://spghealthgov.in> Any subsequent notice regarding this tender shall be uploaded in the website only.
7. In the event of any of the above mentioned dates being declared as a holiday for the office of the BMOH, the tenders will be opened on the next working day at the appointed time.
8. Only qualified technical bid will be considered for opening of financial bid.
9. The amount of Earnest Money to be submitted shall be Rs.10,000/- (Rupees Ten Thousand Only)
10. Registered SSI units participating in tenders are eligible for exemptions from payment of earnest money and security deposit (EM SD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-1- (Y) dated 20.05.2013. Bidders have to submit Earnest Money Deposit in sealed cover in the form of Bank Draft/Bankers Cheque in favour of the "TM BLOCK HEALTH & FAMILY WELFARE SAMITY" or enclosed documents in support of exemption/relaxation claimed.

  
10/12/2020  
Block Medical Officer of Health  
Thakurpukur-Moheshtala Block  
Sarsuna B.P.H.C., South 24 Parganas



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**Sarsuna, Banerjee Para, Kol-700061**



11. EMD of successful bidder (L1) will be converted into Security Deposit and shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.
12. Final Quantity required may be changed based on requirement at the time of issuing of work order. In case of non-satisfaction with quality of sample produced by L1 bidder. the TIA will decide further course of action as per existing tendernorms.
13. The bids shall be submitted as per the given format and should be devoid of any cutting, alteration and ambiguity. Tender form and undertaking should be filled and signed properly. It should be neatly typed without the use of eraser/white fluid etc. The documents/certificates by using eraser/white fluid etc. shall not be entertained.
14. Documents needed during submission.
  - a) Last Updated Trade License. (2020-21)
  - b) GST Registration Certificate.
  - c) Pan Card Certificate.
  - d) Professional Tax Certificate Last Paid Chalan.
  - e) One participant can drop only one bid.
  - f) Credential Certificate with Work Order copy, Experience in supplying similar articles to Govt. Sector / non-Govt. Sector shall be preferred
  - g) IT Return for last 3 years.

*Shreyas* 10/12/2021  
Block Medical Officer of Health  
**BMOH & Secretary**  
Thakurpukur, Monehatla Block  
**TM BH & FW Samity**  
Sarsuna B.P.H.C., South 24 Pgs.

**Memo No.S/BPHC/**

**Dated:-**

**Copy forwarded for information and necessary action for wide circulation:**

1. The Chief Medical Officer of Health, South 24 Parganas
2. The Dy. Chief Medical Officer of Health-II, South 24 Parganas
3. The ACMOH, Alipur Sadar Sub Division, South 24 Parganas
4. The Savapati, TM Panchayet Samity, TM Block, South 24 Parganas
5. The BDO, TM Block, South 24 Parganas.
6. The DSM, DPMU, South 24 Pgs. with a request to upload the notice in the District Health Website.
7. The System Coordinator, IT Cell, Dept. of H&FW, with a request to upload the notice in the State Health Website.
8. Office copy.

*Shreyas*  
Block Medical Officer of Health  
**BMOH & Secretary**  
Thakurpukur, Monehatla Block  
**TM BH & FW Samity**  
Sarsuna B.P.H.C., South 24 Pgs.



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**1. Specification of supply of the spectacles and Rates are as per (Annexure-I & II) respectively**

**ANNEXTURE-I**

**TECHNICAL SPECIFICATION AND APPROXIMATE REQUIREMENT OF THE ITEMS**

| ITEM   | SPECIFICATION  | REQUIREMENT  |
|--|--|--|
| Spectacles for School Children<br><br>&<br><br>Spectacles for old person | <ol style="list-style-type: none"> <li>1. <b>Specifications of spectacles frame :-</b> Good quality of cell frame (cellulose acetate) with spring side. Frame should be fitted with face and nose properly (shape and size)</li> <li>2. <b>Specifications of the Ophthalmic Lens:-</b> Good quality of CR-39 glasses for students and presbyopic patients (scratches and bubbles free), high index glasses in case of more than 4D power of the students. Bifocal glasses should be according to power (distance &amp; near) prescribed by MT (optometry). PD should be strictly maintained</li> <li>3. The vendor must provide <b>hard plastic box/case</b> with soft cloth with each spectacles</li> <li>4. The box/case will have <b>embossed (preferable)/sticker</b> fixed on it on either of the following two (number 'i' will be a must) or all of the three logos :--- (i) NPCB&amp;VI logo (ii) NHM logo (iii) Biswa-bangla logo and there would remain the dotted space for writing the name of the beneficiary after supply.</li> </ol> <p style="text-align: center;">(For Others detailed –Ref to Govt. Order No-HFW-27022/54/2019-ADMIN SEC(DHS)(HFW)-Dept of H&amp;FW/49/4, dated-27/08/2020</p> | As per requirement<br>(Will fix up by PMOA,<br>TM Block) |

**PART-A:ANNEXTURE—II**

**MAXIMUM RATE BIDDER CAN CLAIM**

| Sl No | Name of work  | Rate Bidder can claim maximum |
|-------|---|-------------------------------|
| 1     | Supply Of Spectacles For School Children                  | Rs.350/-perspectacle          |
| 2     | Screening and free spectacles for near work to old Person | Rs.350/-perspectacle          |

Rates quoted above shall be inclusive of all charges and taxes including GST, onsite delivery with screening and follow up charges, duties, cess, loading unloading, carriage, etc. and nothing more shall be added to the quoted price at the time of billing.

*(Signature)*  
 Block Medical Officer of Health  
 Thakurpukur-Moheshtala Block  
 Sarsuna B.P.H.C., South 24 Pgs.

## GENERALINSTRUCTIONTOBIDDERS

### 1) Procedureforselection:

TheOfficeoftheBMOH,Baruipur Block,South 24 Parganasshallbetheauthorityto selectandappointAgenciesattheblocklevel.CommitteeconstitutedundertheBMOH,Baruipur Block, South 24 Parganaswouldcomprise:

- |                                       |           |
|---------------------------------------|-----------|
| 1) ACMOH, Alipur Sadar Sub Division   | -Member   |
| 2) BMOH, TM Block, South 24 Parganas  | -Chairman |
| 3) Ophthalmologist —Nominated by CMOH | -Member   |
| 4) MT (Optometry)- Nominated by CMOH  | -Member   |
| 5) MT (Optometry)- Sarsuna BPHC       | -Member   |
| 6) One Medical Officer, Sarsuna BPHC  | -Member   |
| 7) Block Accounts Manager, TM Block   | -Member   |

### 2) OneBiddercansubmitonebid.

### 3) Selected Agency has to sign a MOU with BH & FWS, TM acting through the BMOH, TM on appropriate value non judicial stamp paper after award of contract for supply of spectacles to School Children& Old Person of the TM block a laid down in NPCB guidelines.

### 4) TERMS OF SUPPLY & PAYMENT: -

- The supplier would submit the required documents at the end of each month for the payments to be made by the TM BH & FW Samity and payment would be made within 30 days of receipts of bills.
- The firm will be bound to supply the items within stipulated period, failing which action will be taken to debar the firm from taking part in future purchases of Secretary Block Health F.W. Samity & BMOH, TM and proceedings will be constituted against the firm to black list them.

### 5) PENALTIES:-


If a bidder withdraws from the bid or fails to submit the required security deposit within the specifiedtimeor owing to any other reason, he is unable to undertake the contract, his contract will be cancelled and heshall forfeit the earnest money deposit or the security deposit submitted by him. He will also be liable for alldamages sustained by the purchaser including the liability to pay any difference between the prices acceptedby him and those ultimately paid for the procurement of the articles concerned. Such damages shall beassessed by the Secretary Block Health & F.W. Samity & BMOH, TM Block whose decision shall befinalinthe matter.

### 6) Ifanyinformationfurnishedbythebidder/supplierisfoundtobeincorrectatanytime,thetender/contract/agreement/supplyorderisliabletobeterminated/cancelledandSecretaryBlockHealth&F.W.Samity & BMOH, TM may forfeit Earnest Money Deposit and or security deposit as the casemaybe.

### 7) Technically Qualified bidder must provide one sample for final selection and to open Financial Proposal

### 8) HowtoApply

- Bidder has to submit an applicationin his letter pad addressing the BMOH & Member Secretary, TM BH&FWS and write in detail for which block he is interested in supplying Supply of Spectacles For School Children Screening and free spectacles for near work to old person.
- Has to enclose all the documents asked for in page 02 point no14,
- Has to enclose Tender Application form, Technical Proposal, Financial Proposal duly signed by the bidder and EMD

  
10/12/2020  
Block Medical Officer of Health  
Thakurpukur-Moheshtala Block  
Sarsuna B.P.H.C. South 24 Parg.

# TENDER APPLICATION FORM

To,  
The BMOH & Secretary,  
TM BH&FWS,  
TM Block,  
South 24 Parganas

Ref: Your tender document No. \_\_\_\_\_ Dated: \_\_\_\_\_

*Sir/ Madam,*

The undersigned have examined the above tender document, including amendment/ corrigendum number \_\_\_\_\_, dated \_\_\_\_\_, the receipt of which is hereby confirmed.

We now offer to render services in conformity with your above referred document for the sum, as shown in the price schedule/ Bill etc Quantity attached here with and made part of this bid. We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and beliefs

If our bid is accepted, we undertake to render the services as mentioned above, in accordance with the schedule and terms and conditions as specified in the tender document, including amendment/ corrigendum if any.

We further confirm that, if our bid is accepted, we shall provide you with a performance security of required amount in terms of GCC, for due performance of the contract.

We agree to keep our bid valid for acceptance as required, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred tender enquiry.

We confirm that we do not stand deregistered/ banned/ black listed by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

(Signature with date)  
(Name, designation, seal of authorized person to sign bid for and on behalf of Bidder)

**TECHNICAL BID:-**  
(To be printed on the Letter Head of the Bidder)

|    |  |   |
|----|--|---|
| 1  | NAME OF WORK   | SUPPLY SPECTACLES FOR OLD AGE PEOPLE & SCHOOL CHILDREN (WHEN REQUIRED)  |
| 2  | TENDER NOTICE NO   | Memo No : <u>S/BPHC/269</u> Dated: 10.12.2020   |
| 3  | NAME OF THE BIDDER   |   |
| 4  | NAME OF THE BIDDER SHOP /AGENCY                                      |   |
| 5  | FULL ADDRESS OF THE BIDDER   |   |
| 6  | FULL ADDRESS OF THE SHOP/AGENCY                                      |   |
| 7  | BANK DETAILS OF THE BIDDER   |   |
| 8  | PAN NO   |   |
| 9  | GST NO   |   |
| 10 | TRADE LICENSE  |   |
| 11 | IT RETURN(UPTODATE) FOR LAST THREE YEARS                             |   |
| 12 | DETAILS OF THE SPECTACLES  | <ol style="list-style-type: none"> <li>1) SPECTACLES FRAME-GOOD QUALITY OF CELL FRAME (CELLULOSE ACETATE) WITH SPRING SIDE. FRAME SHOULD BE FITTED WITH FACE AND NOSE PROPERLY (SHAPE &amp; SIZE). DIFFERENT COLOURS OF THE FRAME MAY BE AVAILABLE.</li> <li>2) OPHTHALMIC LENS- GOODS QUALITY OF CR-39 GLASS FOR STUDENTS AND PRESBYOPIC PATIENTS (SCRATCHES &amp; BUBBLES FREE), HIGH INDEX GLASSES IN CASE OF MORE THAN 4D POWER OF THE STUDENTS. BIFOCAL GLASSES SHOULD BE ACCORDING TO POWER (DISTANCE &amp; NEAR) PRESCRIBED BY MT (OPTOMETRY).PD SHOULD BE STRICTLY MAINTAINED.</li> <li>3) SPECTACLES SHOULD BE PROVIDED IN A HARD PLASTIC BOX/CASE WITH SOFT CLOTH FOR EACH</li> <li>4) THE BOX/CASE WILL HAVE EMBOSSED (PREFERABLY)/STICKER FIXED ON IT ON EITHER OF THE FOLLOWING TWO (NUMBER "1" IS MUST) OR ALL OF THE THREE LOGOS :-i) NPCB &amp; VI LOGO , ii) NHM LOGO , iii) BISWA -BANGLA LOGO &amp; THERE WOULD REMAIN THE DOTTED SPACE FOR WRITING THE NAME OF THE BENEFICIARY AFTER SUPPLY.</li> </ol> |
| 13 | SAMPLE GIVEN ( COMPLETE SET WITH BOX AND LOGOS AS PER SPECIFICATION) | WRITE YES/ NO   |

Certified that the above information is correct and true to the best of my knowledge and belief. In case of information found incorrect later on, I will be responsible and be liable to be rejected forthwith.

Date :

Full signature of the bidder

FINANCIAL/PRICE BID

Name, Address & Contact No. of the bidder:

Rate quote:

| Sl.No | Item  | Round or Unit | Rate per piece including GST |
|-------|---|---------------|------------------------------|
| 1     | Supply Of Spectacles For School Children                  | 01 piece      |                              |
| 2     | Screening and free spectacles for near work to old person | 01 piece      |                              |

Note:

1) Rate should be quoted including applicable GST and delivery charges. No additional delivery charges & handling charges will be entertained.

I/we \_\_\_\_\_ agree to all the terms and conditions lay down by the BMOH & Secretary, TM BH&FWS, South 24 Parganas in their notice for supply of spectacles for school Children and for Old person for FY2020-21, dated \_\_\_\_\_

Full signature of the bidder