

Govt. of West Bengal
Office of the Superintendent, Vidyasagar S. G. Hospital
Behala, Kolkata – 700034.

Memo No. VHB/ 542

Dated 08-06-2020

TENDER NOTICE

In terms of G.O. No. HF/N/MS/248/W-134 /04 Dated 02.09.2004, of the Jt. Secretary, Deptt. Of Health & Family Welfare (MS Branch) and Notification No. 3564-WT/3M-81/98 Dated 24.11.2008 of the Transport Deptt. , Govt. of West Bengal, **sealed tender** (in two bid method) are invited from the bonafide agencies/owners, for providing Staff Car on hourly/monthly hiring basis (with driver) and required as follows:-

A. Govt. Officer

1. Superintendent, Vidyasagar S.G. Hospital

Specification of the vehicle


Motor Cab/Maxi CAB (Diesel Standard, Non A.C.)
Ambassador/ Tata Sumo/ Swift Desire/Honda
Amaze / MARUTI OMNI /ECHOetc.

Forms along with terms and conditions and schedule documents will be available in the website www.spghealth.gov.in on and from 09.06.2020 to 17.06.2020 and the same (duly filled up) will be received either through speed post or in drop box within 17.06.2020 upto 12.30 p.m. and the same (technical bids) will be opened at 1 p.m. on the same day (17.06.2020) in the office chamber of the undersigned. The financial bid of the technically qualified bidder will be opened on 18.06.2020 at 1 p.m in the office chamber of the undersigned. Applications in due format will be received from bidders addressing the **“Superintendent, Vidyasagar S.G. Hospital, South 24 Parganas”**.

Tender forms (ANNEXURE-II & III), Declaration (Annexure-I) along with terms and conditions and specifications (Annexure-I) will be available in the website mentioned above and also from the office of the undersigned during the above mentioned period and time. Applications in due format will be received from bidders addressing the **“Superintendent, Vidyasagar S.G. Hospital, South 24 Parganas”** and **“Tender of Staff Car for the Superintendent , Vidyasagar S.G. Hospital”** is also to be superscribed above the envelope.

The amount of the earnest money is fixed for Rs. 5000/- (Rupees Five Thousand only) and the same is to be deposited through bank draft only in the name of **“Vidyasagar State General Hospital, Rogi Kalyan Samiti”**, which is refundable. The amount of security deposit of Rs. 10,000/- (Rupees Ten Thousand only) to be deposited by the successful bidder through demand draft in the name of **“Vidyasagar State General Hospital, Rogi Kalyan Samiti”** to the undersigned good office and will be kept with the office of the undersigned till the maturation of the next tender before execution of agreement. In this respect earnest money will be kept in the office of the undersigned of the successful tender's – or will refund earnest money after depositing the security deposit.

The decision of the tender selection committee is final for acceptance or rejection of any tender without assigning any reason.


Superintendent
Vidyasagar S. G. Hospital
Behala, Kolkata – 34.

Memo No: VBH/

Date:

Copy forwarded for information to:

1. The Director of Health Service, Dept. of H & F W
2. The District Magistrate, South 24 Parganas.
3. The Sabhadhipati, Zilla Parishad, South 24 Parganas
4. The C.M.O.H., South 24 Parganas
5. To the SDO , Alipore Sadar
6. The Chairman, Municipality, Borough XIV
7. Notice Board , Vidyasagar S.G. Hospital
8. Office Copy.

Superintendent
Vidyasagar S. G. Hospital
Behala, Kolkata – 34.

Annexure –I

[Handwritten Signature]
Superintendent
Vidyasagar S. G. Hospital
Behala, Kolkata-34

(A) TERMS & CONDITIONS & ELIGIBILITY CRITERIA for HIRING OF STAFF CAR vide NIT NO. VHB/542 DATED 08.06.2020:

1. Single tender form will be valid for Single vehicle only.
2. Financial Bid of Technically Fit Bidder will be opened only.
3. The bid documents will be addressed to the “**The Superintendent, Vidyasagar S.G. Hospital.**” and to be submitted under sealed cover and super scribed on the envelope as “**Tender for Staff Car for the Superintendent, Vidyasagar S.G. Hospital.**” and the NIT No. VHB/542 DATED 08.06.2020 and each page to be signed by the bidder.
4. The vehicle must be diesel operated and commercially registered conforming Bharat Stage II/III (Latest Model), Non A.C. Type.
5. The vehicle to be supplied for hiring must be with driver.
6. The vehicle must be in good condition having Road Permit, Tax clearance, PCB Certification and all other related documents required for plying in the roads.
7. No price preference should be given to any organisation /Society.
8. The vehicle must be maintained clean by the owner/agency regularly and properly.
9. The driver of the car must possess a valid driving license issued by the appropriate authority and should have a running mobile phone. The driver must be aware of and must maintain all the traffic rules and guidelines while driving the vehicle and also must maintain proper decorum in performing such duties. Any change of driver needs to be communicated to the authority in writing. In case of any absence /leave of the driver, a suitable replacement should be provided by the bidder with intimation in writing to the authority.
10. The Bidder must have PAN, Service Tax Registration and Commercial Tax Registration of current validity.
11. The vehicle for which the rate quoted must not be more than five years old from the date of opening of the tender; maker of the vehicle to be specified. Supportive document has to be submitted.
12. In case of breakdown of the vehicle, replacement has to be provided by the bidder. This has to be submitted by the bidder to the undersigned in writing.
13. All the charges and fees for License, duties, taxes and levies and also cost of repair to be borne by the owner of the vehicle and to be maintained in updated status.
14. The remuneration of the driver of the vehicles or any other claim of the driver to be borne by the bidder. A log-book should be maintained by the driver, format of which will be provided by the office of the CMOH/ Superintendent.
15. The minimum mileage to be offered 12 k.m. / ltrs and mobil oil @ 5 ltr per 2500 km run. Daily rate will be for initial 10 hours. Additional charge per hour beyond initial 10 hours of engagement will be paid for extra hours of engagement beyond initial 10 hours as per the rate approved through the tender.
16. Fixation of Hire charges will be governed as per Gazette notification no. 3564-WT/3M-81/98, Dated 24.11.2008.
17. After receipt of the letter of acceptance following work order, the successful bidder should place the vehicle to authority latest within 7 (seven) days in case of old vehicle and within 1 (one) month in case of new vehicle but substitute vehicle to be provided within one week from the date of acceptance in case of new vehicle which must be replaced with the tendered vehicle (new) within one month otherwise work order to be treated as cancelled without any further correspondence.
18. Proforma agreement in N J stamp of Rs. 50/- to be signed with the successful bidder and the Govt. authority within 3 (three) days of the receipt of the work order and the cost of stamp paper to be borne by the bidder.
19. In case of necessity, the date of opening may be deferred, in that case notification will be displayed in the Office of the undersigned in due time.
20. Bidder(s) has to submit the sealed tender form at their own cost to the office of the undersigned within stipulated time and will be opened by the purchase committee in presence of the bidder or his/her authorized representative.

21. All sheets should be numbered properly and number of sheets in each cover should be cited in covering tally.
22. Technical bid and financial bid should be submitted in two separate envelopes mentioning the respective bids on the sealed envelopes. Financial Bid of the technically fitted bidder will be opened only.
23. The tender will be valid for one year from the date of acceptance of tender or next tender whichever is earlier. The tender may be extended to next two years after first one year validity period of tender only on satisfactory performance of the bidder certified by the hospital authority. This will be valid till the next tender whichever is earlier.
24. Please refer to website for further corrigendum (if any) during the period of processing.
25. Experience in any Govt. Hospital (s) or Private Hospital (s) is desirable. Experience Certificate(s) if any to be submitted.
26. In case of deviation from any of the above terms and conditions, contract will be liable to be terminated by the appropriate authority.
27. The selection Committee reserves the right to accept/ cancel any tender without assigning any reason thereof.

(B) PROCESSING FEES & EARNEST MONEY

- i) Tender forms (Annexure-I) along with terms and conditions and specifications (Annexure-II) will be available in the website spghealth.gov.in .
- ii) The amount of the earnest money is fixed for Rs. 5000 (Rupees Five Thousand only) and the same is to be deposited only through bank draft in favour of "Superintendent, Vidyasagar S. G. Hospital", which is refundable to the unsuccessful Bidder(s) after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as apart of Security Deposit for the successful bidder(s).
- iv) The successful bidder (s) has to deposit Rs. 10,000 (Rupees Ten Thousand) including earnest money as security Deposit which will be refunded to the bidder only after successful completion of the agreement period /extension period/any other clause mentioned in the agreement applicable in this regard.

(C) Details of Tender Schedule:-

No. Of vehicle required to be hired	Govt. Officers	Specification	Date of Availability of Tender Documents	Opening of bids
1(one)	Superintendent, Vidyasagar S.G. Hospital	Non Air Conditioned Diesel/LPG/CNG Engine (Standard) and conforming Bharat Stage II/III <i>Motor CAB and Maruti OMNI/ECHO (Standard)/ MAXI CAB</i>	10am of 09.06.2020 to 12.30 p.m.17.06.2020	Technical bid will be opened on 1p.m of 17.06.2020 and Financial bid of the technically qualified bidder on 1p.m. of 18.06.2020


 Superintendent
 Vidyasagar S. G. Hospital
 Behala, Kolkata – 34.


Superintendent
Vidyasagar S. G. Hospital
Behala, Kolkata-34

Declaration

(to be submitted by the bidder along with the technical bids)

I/ We do hereby declare that I/We have read the tender documents of NIT No.VHB/542 Dated: 08.06.2020 carefully and will abide by the above terms and conditions accordingly.

Signature of the Owner/Agency

Name of the Owner /Agency
Seal Stamp of Owner/Agency

Annexure –II

A. TECHNICAL BID:- (to be submitted in separate sealed envelope)
 (Application for Tender for hiring Staff Car (with driver) for the

58 6 2016

Superintendent
 S. G. Hospital
 Benapally, Kolkata-34

1. Name of the work (<i>tick for whom the bid has been submitted</i>)	Hiring of Staff Car for Superintendent, Vidysagar S.G. Hospital
2. Tender Notice No.	
3. Demand Draft No. with date & drawn at, (As Earnest Money)	
4. Name of the Bidder	
5. Full Address	Address: e-mail id. Telephone No. Mobile No. Fax
6. Local Address	
7. Legal entry of the bidder whether Firm/Society/Company/Other entry	
a) Registration No.	
b) Authority with whom Registered	
8. Name & address of the Bank holding Bank A/c of the Bidder (Enclose photocopy of Pass Book 1 st page)	
9. PAN No. / TAN No. (Photocopy to be attached)	
10. VAT No. (if any)	
11. Details of past experience providing vehicle on hiring to Govt/PSU/reputed Pvt. Organization, if any (Attach credentials)	
12. Details of Vehicle proposed for Hiring (Photocopy or the relevant certificates should be attached)	
a) Type of Vehicle	
b) Make (Brand, Model) and Year of Manufacture	
c) Engine No.	
d) Chassis No.	
e) Proof of Ownership (Registration Certificate)	
f) Bharat Stage II/III conformed/not	
g) Road Permit No. & name of Issuing Authority	
h) Tax Clearance Certificate	
i) Pollution Control Board Certificate	
j) Certificate of Insurance	

Certified that the above information is correct and true to the best of my knowledge and belief. In case of information found incorrect later on, I'll be responsible and be liable to be rejected forthwith.

Date and Place:

Full Signature of the Bidder with seal

Annexure –III

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2ml
Superintendent
Vidyasagar S. G. Hospital
Behala, Kolkata-34

B. FINANCIAL BID

Please Note: If the bidder willfully, erroneously or through oversight neglects to include the claims for his statutory payments for reimbursement from the Government while making the financial bids, the statutory payments will be made by the contractor from his own resources and the same will not be reimbursed by the Government. Hence all bidders are advised to be extremely careful in calculating their bid amounts).

(Application for Tender for hiring Staff Car
for.....
vide NIT Dated.....)

Make (Brand, Model) and Year of Manufacture:

Engine No.:

Chassis No.:

N.B. : Rate should not exceed the maximum ceiling limit approved by the Govt. of West Bengal, vide gazette Notification No. 3564-WT/3M-81/98 Dt. 24.11.2008.

Rate Quotation

1. Rate for hiring charges tendered (for Staff Car)

a. For Initial 10 hours, per day Rs.....(in figure)

(in words Rupees.....)

b. For additional charge for extra engagement beyond initial 10 hours of a day (rate per hour during extra engagement)

Rs..... (in figure)

(In word Rupees.....)

c. TOTAL per day (1a + 1b) = Rs..... (in figure)

(In word Rupees.....)

d. Lump sum charges for the full month (24 hrs per day) = Rs..... (in figure)

(In word Rupees.....)

No additional charges excluding POL consumed will be claimed in any form.

Signature of the Bidder with seal.....

Name of the owner (s) /agency

Address of the Owner (s)/ agency



GOVERNMENT OF WEST BENGAL
TRANSPORT DEPARTMENT
WRITERS' BUILDINGS,
KOLKATA-700 001

NO 3564 -WT/ 3M- 81/98

Date- 24.11.2008

NOTIFICATION

In exercise of powers conferred by clause (l) of sub-section (1) of Section 67 of the Motor Vehicles Act, 1988 (Act 59 of 1988) and in supersession of all previous notifications issued from time to time in this regard including earlier Notification No. 2610-WT/ 3M- 81/98 dt 13.06.2005 of this Department, the Governor having regard to clause (a), (b), (c) and (d) of sub-section (1) of Section 67 of the Motor Vehicles Act, 1988, has been pleased hereby to issue the following directions relating to the **fixation of ceiling of rates of hiring of Motor Cabs (Popularly known as Luxury Taxi), Maxi Cabs and other Contract Carriage Vehicles including Tourist Omni Bus** plying within the State of West Bengal with effect from **01.12.2008**.

DIRECTIONS

The ceiling of rates of hiring of Motor Cabs (Luxury Taxi), Maxi Cabs and other Contract Carriage Vehicles including Tourist Omni Bus plying within the State of West Bengal shall be as shown in the Schedule given below.

SCHEDULE

Sl No	Mass Emission Standard (2)	Category of vehicles (3)	Casual hiring (4) (in Rupees)		Monthly hiring (Per day) (5)	Remarks (6)
			Per KM (a)	Per hour (b)		
1.	Bharat Stage- II / BS- III purchased on or after 01.05.2005 with Diesel/ LPG/CNG Engine	Motor Cab and Maruti Omni (Standard) (Non- Air-conditioned)	12-00	70-00	465-00	1. Monthly rate is for 10 hours a day and additional charge @ Rs. 20-00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12-Km in case of Motor Cab, Maruti Omni and 1 litre
		Maxi- Cab (Non- Air-Conditioned)	12-00	70-00	490-00	



GOVERNMENT OF WEST BENGAL
 TRANSPORT DEPARTMENT
 WRITERS' BUILDINGS,
 KOLKATA-700 001

No 3564 -WT/ 3M- 81/98

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			Per KM (a)	Per hour (b)		
1.	Bharat Stage- II / BS- III purchased on or after 01.05.2005 with Diesel/ LPG/ CNG Engine	Motor Cab and Maruti Omni (Standard) (Non- Air-conditioned)	12-00	70-00	465-00	1. Monthly rate is for 10 hours a day and additional charge @ Rs. 20-00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12-Km in case of Motor Cab, Maruti Omni and 1 litre
		Maxi- Cab (Non- Air-Conditioned)	12-00	70-00	490-00	

		Motor Cab/ Maxi Cab with Engine capacity Less than or Equal to 2000 C.C (with Air- Condition)	14-00	110-00	495-00	for 10 Km in case of Maxi- Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 Km run. 2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
		Motor Cab/ Maxi Cab with Engine capacity More than 2000 C.C (with Air- Condition)	15-00	120-00	575-00	
2.	Bharat Stage- III purchased on or after 01.05.2008 with Diesel/ LPG/ CNG Engine	Motor Cab and Maruti Omni (Standard) (Non- Air- conditioned)	13-00	75-00	475-00	1. Monthly rate is for 10 hours a day and additional charge @ Rs. 20- 00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi- Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 Km run. 2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi- Cab (Non- Air- Conditioned)	13-00	80-00	490-00	
		Motor Cab/ Maxi Cab with Engine capacity Less than or Equal to 2000 C.C with (Air- Condition)	15-00	120-00	525-00	
		Motor Cab/ Maxi Cab with Engine capacity More than 2000 C.C with (Air- Condition)	16-00	135-00	590-00	

Other vehicles (not included under Sl. No. 1 & 2) with Diesel/ LPG/ CNG Engine.	Motor Cab and Maruti Omni (Standard) (Non- Air-conditioned)	10-00	65-00	445-00	<p>1. Monthly rate is for 10 hours a day and additional charge @ Rs. 20-00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi Cab other than Maruti Omni.</p> <p>Mobil oil @ 5 litres per 2500 Km run.</p> <p>2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.</p>
	Maxi Cab (Non- Air-Conditioned)	10-00	65-00	460-00	
	Motor Cab/ Maxi Cab with Engine capacity Less than or Equal to 2000 C.C. with (Air-Condition)	13-00	110-00	485-00	
	Motor Cab/ Maxi Cab with Engine capacity More than 2000 C.C. with (Air-Condition)	14-00	120-00	535-00	
4. All types Tourist Bus/ Contract Carriage	a. Having sitting capacity for 13 to 27 persons excluding driver	13-00 Non- Air-conditioned	130-00 Non- Air-conditioned	<p>1. Rate is inclusive of fuel charges and all other charges.</p> <p>2. Minimum charge shall be the charge for 4 hrs.</p>	
		15-00 Air-conditioned	150-00 Air-conditioned		
	b. Having sitting capacity for 28 to 32 persons excluding driver	14-00 Non- Air-conditioned	170-00 Non- Air-conditioned		
		16-00 Air-conditioned	175-00 Air-conditioned		
	c. Having sitting capacity beyond 33 persons	16-00 Non-Air-conditioned	210-00 Non-Air-conditioned		

	persons excluding driver	20-00 Air- conditioned	240-00 Air- conditioned		
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1. The rates of hiring as shown above is the maximum rate at which a vehicle may be hired. There is no bar in hiring a vehicle at a rate lower than the ceiling of rates as shown above.

2. Revised rates of hiring charges of above stated category of vehicles for casual hiring shall be fixed either on the basis of Kilometers covered or on the basis of hours of use of vehicle whichever is higher subject to the minimum charges as prescribed in the Schedule,

3. Maximum 10 Kilometer between the garage of the vehicle and the place of reporting or hours hiring charges (both way inclusive) whichever is convenient to the owner of the vehicle may be allowed,

4. Only transport vehicle having valid Contract Carriage permit can be placed on hire,

5. In case of hiring of a vehicle for more than 10 days in a month or hiring of vehicle in a regular manner the rate of hiring should be on monthly rate on pro-rata basis,

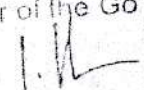
6. Vehicle to be hired by Government Departments/ Offices shall require prior concurrence of Finance Department as usual. Express permission of the Finance Department shall also

be required for hiring of vehicles of the categories of other than Non-Air-Conditioned Cab and Maruti Omni. Petrol driven vehicles should not be hired by Government Departments without the approval of the Finance Department.

This is issued with the concurrence of Finance Department vide their U.O. No. 51

3" Dt 05.11.2008.

By order of the Go


Sumantra Chou

Additional Chief Sec

to the Government of West B

24/11

No. 3564 /1(1) WT

Date- 24.11.2008

Copy forwarded for information and necessary action to the Assistant Secretary, Commerce & Industries Department with a request to publish it in Official Gazette.

Assistant Secretary
to the Government of West Bengal

No. 3564 /2()-WT

Date- 24.11.2008

Copy forwarded for information to

1. Secretary,.....(all department)
2. District Magistrate.....(all)
3. The Director, Public Vehicles Department, 38, Beltala Road, Kolkata- 700 020
2. The Secretary, State Transport Authority, West Bengal
3. The Secretary, Regional Transport Authority, Kolkata Region
4. The Secretary, Regional Transport Authority, South 24 Parganas
5. The Managing Director, CSTC/ SBSTC/ NBSTC/ WBSTC/ CTC (1978) Co.

Assistant Secretary
to the Government of West Bengal