



Government of West Bengal
Department of Health & Family Welfare
Office of The Chief Medical Officer of Health
South 24 Parganas
241, D.P.S Road, Tollygunge, Kolkata-33
Mail Id- cmohs24pgs@gmail.com, Website- www.spghealthgov.in
Phone No-033-2422-1037, 033-2422-0124

No. CMOH (SPG)/ e-tender / NIT/ 4237

Dated:27.05.2020

NOTICE INVITING E TENDER for Procurement of Laboratory Materials (RNTCP) FOR THE YEAR 2020-2022 BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, SOUTH 24 PARGANAS.

CMOH & Secretary, District Health & Family Welfare Samity, South 24 Parganas invites bids through E-tenders in two bid systems (Technical and Financial Bid) for the work "Laboratory Materials"(RNTCP) For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department). For any further assistance, please visit o/o the CMOH, South 24 Pgs during office hours.

1. GENERAL INSTRUCTIONS:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in & necessary earnest money issued from any nationalized bank/scheduled bank in India payable at Kolkata drawn in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, SOUTH 24 PARGANAS and also to be documented through e-filing.

2. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the **Company personnel only (having Authorization from the company management)** in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

3. TIME SCHEDULES FOR THE e-TENDER

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

SUBMISSION OF THE TENDERS:

The tender is to be submitted in a **Two Bid System**.

Technical Proposal:

1. "BID A": Technical Documents:-

STATUTORY COVER, containing the following document.

(a) Company Specific Technical Documents:-
(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the Bidder/Authorized Signatory (Digital Signatory Holder)
			Professional Tax Enrolment with paid challan 2019-20.
			GST Registration along with copy of latest return filed.
B.	COMPANY DETAILS	B1. COMPANY DETAILS 1	Updated Trade License 2019-20 (such type of Business) Enlistment from competent authority.
C.	CREDENTIAL	C1: CREDENTIAL 1	1 (One) years of Experience in supplying Lab Items completion certificate must be submitted
			Income Tax Returns submitted for the financial year 2018-19
			3. P/L & Balance sheet financial year 2019-20

2. "BID B":FINANCIAL COVER : BOQ

The folder as "Financial Bid" shall contain: Base Rate per Accounting Unit *exclusive of* GST to be quoted.

TERMS AND CONDITIONS OF THE TENDER

Minimum Eligibility Criteria:

- a) Only those agencies who have experienced in such type of job of at least 1 (One) years will be eligible.
- b) Earnest Money Deposit (EMD)

The amount of Earnest Money to be submitted shall be

SL No	Name of the Health Facility	EMD Amount	In words
1	CMOH, South 24 Parganas	Rs.20000/-	Rupees Twenty Thousand Only

- c) The process may be followed as per memorandum of the finance Department Audit Branch bearing Memo No 3975-F(Y) dated 28th July 2016,(GRIPS).

Deposition of earnest money:

- a) Net banking (any of the banks listed in the ICICI Bank gateway) in case of payment through ICICI bank Payment Gateway.
- b) RTGS/NEFT in case of offline payment through bank account in any bank.

2.1 Payment by Net Banking:

- a) On selection of net banking as payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a UNIQUE ID) where he will select the bank through which he/ she wants to do the transaction.
- b) Bidder will make payment after entering his/her Unique ID and password of the bank to process the transaction.
- c) Bidder will receive a confirmation message regarding success / failure of the transaction.
- d) If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R N Mukherjee Road, Kolkata for collection of EMD / Tender fees.

- 2.6 The performance security shall be deposited in Indian Rupees to the state government through TR7 Challan only under budgetary head of account 8443-00-103-Earnest Money-01-07-Deposits. No other form of deposit will/ can be entertained except the term mentioned herewith.
- 2.7 In the event of any failure /default of the contractor/ agency with or without any quantifiable loss to the health facility/ purchaser/ government, the amount of the performance security is liable to be forfeited by the health facility/ purchaser/ Administrative Hospital/Medical College.
- 2.8 In the event of any amendment issued to the contract, the contractor/ agency shall, within 21 (twenty one) days of issue of the amendment, furnish the corresponding amendment to the performance security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.
- EMD exemption is allowed for those having SSI (MSME) Part II or NSIC certificate.
 - Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.

Rate (s) to be quoted against each specified item in specified unit as mentioned in Financial Bid (BOQ) Form. (Exclusive of all taxes)

Term & Conditions:

- The rates should be quoted both in figures and words. The rate for each item is fixed for the whole period of contract. The suppliers will be bound to supply the stated quantity irrespective of any changes in market price.
- Testing report / material safety data sheet (MSDS) of the reagents from competent authority must be submitted along with quotation.**
- The successful bidder(s) will have to deposit security money @ Rs. 5% of the total estimated value of contract by D.D in favour of District Health & Family Welfare Samity, South 24 Parganas District within 5(Five) days of receiving the communication of acceptance of tenders. The earnest money of un-successful bidders will be refunded in time & in case of successful bidder(s) the earnest money deposited with the tender will be refunded only after the deposit of full amount of security money. The EM / SM will be forfeited, if the bidder(s) withdraws/ withdraw their bid(s) after acceptance of tender/finalization of tender.
- The Security deposit will be forfeited for supplying unsatisfactory articles (not at par with the acceptance sample), for irregular supply, bidder may be blacklisted for the same.
- Only materials of reputed company will be accepted. In unavailable circumstance, the materials of equivalent quality may be accepted at the discretion of tender selection committee. Authority retains the right to accept or reject any of the rates keeping in mind the quality of materials.
- The tender will remain valid for two year from the date of acceptance and it may be extended for further period, if the tender selection committee / authority concerned desires. The estimated quantity mentioned in the annexure is for one year requirement. Same items will be procured in different installments.
- The acceptance any of lowest rate is not obligatory. The committee reserves the right to accept / reject in part or whole the tender(s) without assigning any reasons thereof.
- Bidders should deposit the sample of items for all categories on the day of CMOH office DTO Section before opening the Tender.
- The successful bidders will have to deliver the tender materials at the Baruipur DRS, South 24 Parganas at their own cost. The delivery of tender items as per accepted samples have to be made within 7 (seven) days from date of issue of order. Any delay will attract a penalty @ 1% of the total amount for each day of delay.
- Supply items for Category-I are to be ensured by the contractor on requisition from the purchaser in the fashion that the expiry date of the item will not be a) less than 2(two) years from the date of supply where the expiry date of item is fixed more than 2(two) years from the date of manufacturer, b) at least 1(one) year from the date of supply where the expiry date of item is fixed more than 1(one) year, but less than 2(two) years from the date of manufacturing.
- The rate should be quoted as per gms / ltrs / pcs / books as applicable for the item. Then, the rough of total amount according to the quantity mentioned in the form should also be included in the prescribed form items are attached herewith.
- An agreement of acceptance will have to be signed between successful bidder(s) and Dist. H & F.W. Samity (RNTCP), South 24 Parganas District along the above mentioned terms and conditions.
- In case it is found that two or more bidders have quoted same price, the lowest bidder will be decided by draw of lots.
- The guidelines mentioned in CTD should be followed.
- All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
- Timelines for downloading and submission of E Tender along with other datelines has been noted below.

e) If the transaction is failure, the bidder will again try for payment by going back to the first step.

2.2, Payment through RTGS/ NEFT:

- a) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having details to process RTGS/NEFT transaction.
- b) The bidder will print the challan and use the pre-filled information to make RTGS / NEFT payment using his bank account.
- c) Once payment is made , the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT / RTGS process to complete , in order to verify the payment made and continue the bidding process.
- d) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- e) But if the payment verification is unsuccessful, the amount will be returned to bidder's account.

2.3 Refund / Settlement Process:

- a) After opening of the bids and technical evaluation of the same by the tender inviting authority (TIA) through electronic processing in the e-Procurement portal of the State Government, the TIA will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web service.
- b) On receipt of the information through e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank account from which transaction was made. Such refund will take place within T+2 Bank Working Days (Where T means the date on which information on rejection of bid is uploaded to e-Portal by the TIA.)
- c) Once the Financial bid evaluation is electronically processed in the e-Procurement Portal, EMD of the technically qualified bidders other than that of L1 & L2 bidders will be refunded, through an automated process, to the respective bidders' bank account from which payment was made. Such refund will take place within T+2 Bank working days. However, the L2 bidder should NOT BE REJECTED till the LOI (Letter of Intent) process is successful.
- d) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement Portal , EMD of the L2 bidder will be refunded through an automated process ,to the his bank account from which payment was made . Such refund will take place within T+2 Bank working days.(Here T means the date on which information on Award of Contract to the L1 bidder is uploaded in the e-Procurement Portal by the TIA)
- e) As soon as the L1 bidder is awarded the contract and the same is processed electronically in the e-Procurement Portal:-
- f) EMD of the L1 bidder for tenders of the State Government Offices will automatically get transferred from the pooling account to the State Govt. Deposit head "8443-00-103-001-07" through GRIPS along with the bank particulars of L1 bidder.
 - ii) Such transfer will take place within T+1 Bank working Days (Here T means the date on which Award of Contract is issued)
 - iii) All refunds will be made mandatorily to the Bank A/C from which payment of EMD was initiated.

2.4 The TIA of the government offices will be using their respective e-Procurement User ID and password to view the EMD deposited by the bidders in the pooling accounts.

Performance Security

2.5 Within 15 (fifteen) days from the date of issue of notification of award by the purchaser, the contractor/ agency shall furnish performance security deposited to the total tender value 5%.

Date & Time Schedule of TENDER

Note:- If any documents uploaded found illegible, original documents may be asked from the bidder for verification

Sl. No.	Particulars	Date & Time
1	Publishing NIT & Other online document	27.05.2020 at 6.00PM
2	Online documents download start date	27.05.2020 at 6.00PM
3	Online documents download end date	09.06.2020 at 1.00pm
4	Online document bid submission date	27.05.2020 at 6.00PM
5	Pre bid meeting to be held at the office of CMOH, South 24 Parganas District	01.06.2020 at 2.00PM
6	Online Technical Bid opening date	11.06.2020 at 2.00pm
7	Date of online uploading list for technically qualified bidders	To be notified later
8	Date of online opening of financial proposal	To be notified later


The Tender should be addressed to the Chief Medical Officer of Health, South 24 Parganas District. Bidders may download tender enquiry documents from the website <https://wbtenders.gov.in>. Any subsequent notice regarding this tender shall be uploaded on the website only.

In the event of any of the above mentioned dates being declared as a Govt. holiday, the tenders will be opens on the next working day at the appointed time.

Specification: " LABORATORY MATERIALS"(RNTCP)

S. #	Item Name	Unit
1	Sputum Container: cups made of special medical grade polypropylene, thin plastic, translucent, dia 4cm, capacity 30ml, screw cap shall also be made of special medical grade, 100 Pcs Packet	Pcs
2	New Glass Slides:Size-(75mm x 26mm x 1.45mm), clean, scratch free with smooth edges, uniform refractive index, containing 50 slide each box	Box
3	Basic Fuchsin Powder (25gm.Capacity), Specif.- Chemical name : Pararosaniline hydrochloride, chemical structure-C ₁₉ H ₁₈ N ₃ CL, mol wt. 323.8, Dye content:Approx 85%-88%, colour-Metalic green	Pcs
4	Methylene Blue (25gm.Capacity Bottle), Specif.- Chemical name : Methyithionine chloride, chemical structure-C ₁₆ H ₁₈ CIN ₃ S, mol wt. 319.9, Dye content: should be availabe on the container, approx 82(to calculate the required amount of methyl blue, divide the actual amount by the dye content. For example: Dye content=82%, actual amount=1gm, required amount=1/0.82=1.22gms))	Bottle
5	Sulphuric Acid: Chemical Structure H ₂ SO ₄ , Mol. Wt.- 98.08, Purity 95-97%, Colour-Clear (Per 500ml. Bottle)	Bottle
6	Immersion Oil (Per 30ml. Capacity)	Bottle
7	Diamond Marker Pencil	Pc
8	Filter Paper no-1, dia -125cm (Box of 100 Pcs.)	Box
9	Methylated Spirit(for burning) (5Ltr Capacity Jar)	Jar
10	Methylated Spirit(for reagent preparation) chemical name-Ethanol{denatured by 5% isopropyle alcohol +5% methanol} Mol. Structure-C ₂ H ₅ OH, molecular wt. 46.07, purity-90% (5Ltr. Capacity Jar)	Jar
11	Phenol : chemical structure C ₆ H ₅ OH, Molecular wt. 94.11, melting Point: 40deg.C,+/-2, purity 99.5% (500gm Capacity)	Bottle
12	Lens Paper (100 Pages Per book)	Book
13	Slide Box(100 Slide Capacity)	Pc
14	Slide Box(25 Slide Capacity)	Pc
15	Staining Slide Rack:(plastic made) size- 15"X12"X3.5"	Pc
16	Heating Wire: 1500 Watt, good quality	Pc
17	Funnel Plastic: dia-62mm	Pc
18	Drop Bottle: 100ml with beak mouth(rate per 6 box)	Box
19	Glass Rod Solid: Long 20", dia-6mm	Pc
20	Tissue Paper Roll: White	Roll
21	Distilled Water 1000 IP(5Ltr Capacity white Jar)	Jar
22	Apron (Size 42 & 44 half sleeves) cotton, white	Pc
23	Phenyl with 40% Phenolic compound (5Ltr. Capacity)	Jar
24	Storage Glass Bottle 1000 ml. Capacity with screw cap	Pc
25	Glass Funnel: 4" Diameter, good quality	Pc
26	Glass Measuring Cylinder(500ml. Capacity)	Pc
27	Envelop(Big white) (Per 100 Pcs.)	Pc
28	Envelop(Small brown) (Per 100 Pcs.)	Pc

29	Dettol Liquid Handwash	Per Pouch
30	Adhesive Label for Sputum Container (Per 100 Pcs.)	Pack
31	Spirit Lamp: 100 ml Capacity good quality steal with screw cap also made of steel	Pc
32	Forceps: good quality	Pc
33	Centrifuge Tube: universal container with screw cap 50ml capacity, sterilised good quality material, polypropylene, bottm conical, non self standing , outer diam 29.1mm, length -114.4mm, make wide , top threaded, max. RCF 15500XG, graduated 5-50ml with an interval of 2.5mm, colour clear, cap stly plug seal, cap material high density polyethelene, cap diam 35.2mm	Pc
34	Zipper Packet 7"X5", good quality (100 pcs per pack)	Pack
35	Zipper Packet 10"X8", good quality (100 pcs per pack)	Pack
36	Parafilm: lab. Film tape 2"- W, 250ft.-L roll , flexible, mouldable, moisture resistant, semi-transparent, good quality)	Roll
37	Rubber Band Coloured , good quality	Kg
38	Falcon Tube Stand: 50ml (12 nos Capacity), plastic made good quality	Box
39	Plastic Tray 1"X1.5"	Pc
40	Bucket Foot Operated (20 Ltr. Capacity)	
41	Duster Cloth 1.5" X 1.5", good quality	Pcs
42	Plasticin: 250gm bar	Pc
43	Microscope Cover, plastic made good quality	Pc
44	Cotton Roll (Absorbable):good quality, brand-Bengal	Roll
45	Rubber Gloves 6"/6.5"/7", (Box of 100Pcs)	Pcs
46	Auromin -O-Powder (25gm Pack)	Pcs
47	KMNO4 (25gm Pack)	Pcs
48	Ethyal Alcohol 99.9%, 500ml	Pcs
49	HCL 35%, 500ml, Brand : Merck	Pcs
50	N95 Mask with respirator	Pcs


Chief Medical Officer of Health & Secretary,
District Health & FW Sanitary
South 24 Paganas.

27/5/2020

APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc)

To
**THE SECRETARY,
DH&FWS, & CMOH
South 24 Parganas**

**Sub: NOTICE INVITING E TENDER FOR LABORATORY MATERIALS (RNTCP) FOR
HEALTH PROGRAMMES FOR THE YEAR 2020-2022 BY THE CMOH & SECRETARY,
DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS**

”

Ref: - CMOH /SPG/ e-tender / NIT -

dated

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of.....
In the capacity.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items with manufacturing capacity* and assured supply to the CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS.
4. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.
5. We understand that:
 - (a) Tender Selection Committee/ CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANA Scan amend the scope & value of the contract bid under this project.
 - (b) Tender Selection Committee/ CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS reserves the right to reject any application without assigning any reason.

Date :

**Signature of applicant including titl
and capacity in which application is made**

Contact no :

Tele :

Mobile :

CHECK LIST

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE instead of keeping blank.]

1. Name of the work	LABORATORY MATERIALS (RNTCP) HEALTH PROGRAMMES FOR THE YEAR 2020-2022	
2. Tender Notice No	No. CMOH /SPG/ e-tender / NIT - Dated, the	
3. On line document download ended	at p.m.	
4. Name of the institution tendered for	CHIEF MEDICAL OFFICER OF HEALTH, SOUTH 24 PARGANAS	
5. DD No. for Earnest Money with Date and drawn at		
6. Are you exempted from EMD (Y/N)		
7. Name of the bidder in block letter		
8. Full address		
	E-Mail	
	Telephone No/ Mobile No	
	Fax	
Local Address, if any		
9. Legal entity of the bidder whether Firm/ Society/ Company/ other entity		
10. Registration No		
Authority with whom registered		
11. License No.....		
for the purpose of.....		
12. Name & address of the banker of the bidders		
13. a) PAN No./TAN No.		
b) CST/ VAT No. if any:		
14. Registration No. of Service Tax		
15. 1 (One) years of Experience in Hoarding materials with fitting works.	Yes	No
16. Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	Yes	No
17. Has the firm or principal employees convicted in or have pending in any court	Yes	No

any vigilance matter. If yes, provide details.	
18. Any litigation against the Firm or its proprietors or its principals? If yes, provide details	Yes No
19. Any other relevant information wish to submit	
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.	
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also read the Memorandum of agreement and do agree to abide by it if declared successful in my bid.	

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/ Authorized person & Seal