

South 24 Parganas , District Health & Family Welfare Samity  
( Office of the Chief Medical Officer of Health )  
Administrative Building, M.R.Bangur Hospital Complex (2<sup>nd</sup> Floor)  
241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B.

Memo No : CMOH(SPG)/DH&FWS/ 5395

Date: 29-12-2015

South 24 Parganas District Health & Family Welfare Samity will engage personnel as mentioned below under National Health Mission (NHM), Department of Health & Family Welfare, Government of West Bengal for Different Programme Units purely on contractual basis.

Eligible candidate should apply online in the prescribed format as given in Department's Website ([www.wbhealth.gov.in](http://www.wbhealth.gov.in)) from **31.12.2015 (10am) to 21.01.2016 (5pm)** for the mentioned posts. Only online application will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled.

Application fees of Rs. 100/- (50% for reserved categories) is to be paid in the form of Demand Draft is to be issued from any Nationalised Bank in favour of " **South 24 Parganas District Health & Family Welfare Samity** " payable at Service Branch, Kolkata. All the essential and desirable qualification must be completed on or before the last date of online application.

NATIONAL URBAN HEALTH MISSION	
<b>1</b>	<b>Name of the Post</b> : Medical Officer (Full Time) for ULBs under NUHM
	Number of post : 18
	Remuneration : Rs. 40,000/-pm or as per NUHM Guideline
	Place of posting : For Municipality (Diamond Harbour -1/ Rajpur-Sonarpur-8/ Maheshtala-9)
	Essential Qualification : MBBS from a MCI recognized Institute with 1 year compulsory Internship. Must be registered under West Bengal Medical Council. Weight age will be given for higher qualification.
	Residence : : The Applicant should be permanent Residence of West Bengal
	Age(as on 31.12.15 ) : Maximum 63 years.
<b>2</b>	<b>Name of the Post</b> : <b>Lab Technician for</b> ULBs under NUHM
	Number of post : 18 [UR-6,UR(EC)-3,SC-4,SC(EC)-1,OBC(A)-1,OBC(A)EC-1, OBC(B)-1, ST-1]
	Remuneration : Rs. 9,380/- pm or as per NUHM Guideline
	Place of posting : For Municipality (Diamond Harbour-1 / Rajpur-Sonarpur-8/ Maheshtala-9)
	Essential Qualification :High Secondary passed (10+2) from a recognised Board / Institute with Physics, Chemistry and Biology/Mathematics and Diploma in Medical Laboratory Technology recognized by the West Bengal State Medical Faculty / AICTE. Knowledge in computer, MS Office, Internet is required.
	Age(as on 31.12.15 ) : Maximum 40 years.
	Residence : : The Applicant should be permanent Residence of West Bengal

**Revised National Tuberculosis Control Programme ( RNTCP)**

<b>3</b>	<b>Name of the Post</b>	<b>: Senior Treatment Supervisor (STS)</b>
	Number of post	: 15 [UR-5,UR(EC)-2, SC-3, SC(EC)-1,OBC(A)-1,OBC(A)EC-1, OBC(B)-1, ST-1 and ST- 1(Second Notice)
	Remuneration	: Rs. 16860/-pm or as per CTD Guideline
	Place of posting	: RH/BPHC under S24Pgs/DHHD
	Essential Qualification	: [1]Bachelor's Degree OR Recognized Sanitary Inspector's course. [2]Certificate course in computer operation (minimum 2 months). [3]Permanent two wheeler driving license & should be able to drive two wheeler ( with gear).
	Preferential Qualification	:[1]Tuberculosis Health Visitor's (THV) recognized course [2]Govt. recognized Degree/ diploma in Social work or Medical Social work.[3] Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers.
	Age(as on 31.12.15 )	: 22 years to 40 years
<b>4</b>	<b>Name of the Post</b>	<b>: RNTCP Lab Technician/Sputum Microscopist</b>
	Number of post	: 2 (ST-2) (Second Notice)
	Remuneration	: Rs.16860/-pm or as per CTD Guideline
	Place of posting	: BPHC : Joynagar-I and Kakdwip
	Essential Qualification	: Intermediate (10+2) and Diploma or certified course in Medical Laboratory Technology or equivalent.
	Preferential Qualification	: One year experience in RNTCP or Sputum smears microscopy. Candidates with Higher qualification (for example Graduates) shall be preferred.
	Age(as on 31.12.15 )	: upto 62 years.
<b>5</b>	<b>Name of the Post</b>	<b>: Medical Officer ( MO-DTC)</b>
	Number of post	: 1
	Remuneration	: Rs. 40000/-pm
	Place of posting	: South 24 Parganas DTC
	Essential Qualification	: MBBS or Equivalent degree from institutions recognized by Medical council of India ; must have completed compulsory rotator internship.
	Preferential Qualification	: [1]Diploma/ MD/ Public Health/ Tuberculosis & Chest Diseases. [2]One year experience in RNTCP.[3] Basic knowledge of Computer.
	Age(as on 31.12.15 )	: 62 years.
<b>6</b>	<b>Name of the Post</b>	<b>: Tuberculosis Health Visitor ( TBHV )</b>
	Number of post	: 2 [ UR-1, SC-1 ]
	Remuneration	: Rs. 13560/- pm
	Place of posting	: S24Pgs & Diamond Harbour
	Essential Qualification	: [1] Graduate OR [2] Intermediate(10+2)and experience of working as MPW/ LHV/ ANM/ Health Worker/ certificate or higher course in health education/ Counselling OR [3] Tuberculosis health visitors recognized course [4] Certificate course in computer Operation (minimum two months)
	Preferential Qualification	: Training course for MPW or recognized Sanitary inspector's course.
	Age(as on 31.12.15 )	: 22 years to 62 years.

<b>7</b>	<b>Name of the Post</b>	<b>: District Programme Co-ordinator ( RNTCP)</b>
	Number of post	: 1
	Remuneration	: 22000/- pm
	Place of posting	: South 24 Parganas
	Essential Qualification	: [1]MBA/ PG Diploma in management/ health administration from a recognized institute/ university [2] At least 1 year of work experience.
	Preferential Qualification	: [1]Preference will be given to those who have worked in the field of Development/ Health at district/ state level [2]Basic knowledge of computer.
	Age(as on 31.12.15 )	: 22 years to 62 years.
<b>8</b>	<b>Name of the Post</b>	<b>: District PPM Co-ordinator ( RNTCP)</b>
	Number of post	: 2 [ UR-1, SC-1]
	Remuneration	: 19000/- pm
	Place of posting	: South 24 Parganas
	Essential Qualification	[1] Post graduate [2]One year experience of working in field of communication/ ACSM/ Public Private Partnership/ Health Projects/ Programmes. [3] Permanent two wheeler driving license & should be able to drive two wheeler ( Motor Cycle).
	Preferential Qualification	: [1] Preference to those who have worked in RNTCP [2] Certificate/ Diploma/ Degree/ Masters holders in Social Sciences/ Mass media/ Communication/ Rural Development/ Advocacy/ Partnership/ related field [3]Basic knowledge of computers.
	Age(as on 31.12.15 )	: 22 years to 40 years.
<b>9</b>	<b>Name of the Post</b>	<b>: Data Entry Operator ( RNTCP)</b>
	Number of post	: 1
	Remuneration	: Rs.13560/- pm
	Place of posting	: South 24 parganas
	Essential Qualification	: [1]10+2 with Diploma in computer application or equivalent recognized by the council for Technical education/DOEACC [2] Typing speed of 40 w.p.m in English and local language. [3]Should be well conversant with various computer programming including MS Word, Excel and simple statistical packages.
	Preferential Qualification	[1] At least one year experience in related field.
	Age(as on 31.12.15 )	22 years to 62 years.
		<b>PUBLIC HEALTH PROGRAMME ( WBSAP &amp; CS )</b>
<b>10</b>	<b>Name of the Post</b>	<b>: ICTC Counselors</b>
	Number of post	: 3 [ SC-1, UR-1,UR(EC)-1 ]
	Remuneration	: Rs.13000/- pm
	Place of posting	: Kulpi/ Canning-II/Thakurpukur Maheshtala
	Essential Qualification & Experience	: Post Graduate Degree/ Diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing ; with minimum 1 year experience after PG Degree/Diploma of working in field of counseling in health sector, preferably in HIV/AIDS <b>OR</b> Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Nursing with minimum 3 years experience after graduation of working in field of counseling in health sector, preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS. Other expertise required : Working knowledge of computer.
	Age(as on 31.12.15 )	: Upper age limit 60 years

<b>11</b>	<b>Name of the Post</b>	<b>: ICTC Technician</b>
	Number of post	: 3 [ SC-1, UR-1, UR(EC)-1 ]
	Remuneration	: Rs.13000/- pm
	Place of posting	: Kulpi/ Canning-II/Thakurpukur Maheshtala
	Essential Qualification & Experience	: Graduate in Medical Laboratory Technology(B.Sc); with minimum 1 year experience after graduation. OR Diploma in Medical Laboratory Technology(DMLT); with minimum 2 years experience after diploma. The service of the existing LTs who do not hold a DMLT may be continued if they have done a certificate course in Medical Laboratory Technology and have more than 5 years experience of working in ICTC/ PPTCT/ ART centre run under the National AIDS control Programme. Other expertise required : Working knowledge of computer.
	Age(as on 31.12.15 )	: Upper age limit 60 years
<b>HOSPITAL ADMINISTRATION</b>		
<b>12</b>	<b>Name of the Post</b>	<b>District Consultant ( Quality Assurance )</b>
	Number of post	1
	Remuneration	Rs. 40000 per month
	Place of posting	District Level
	Qualification	MBBS/Dental/AYUSH/Nursing Graduate with Masters in Hospital Administration /Health Management (MHA- Full time or equivalent ) with 2 years experience in public Health/ Hospital Administration. Training and Experience of implementing a recognized quality system like NABH/ ISO 9001:2008/ Six Sigma/ Lean/ Kaizen would be preferred. Previous work experience in the field of health quality would be an added advantage .
	Age(as on 31.12.15 )	40 yrs.
<b>13</b>	<b>Name of the Post</b>	<b>District Consultant ( Public Health )</b>
	Number of post	1
	Remuneration	Rs. 40000 per month
	Place of posting	District Level
	Qualification	MBBS/Dental/AYUSH/Nursing Graduate with degree/diploma in Health Management with 2 years of relevant work experience. Training in Health quality like NABH/ ISO 9001:2008/ Six Sigma/ Lean/ Kaizen by a reputed organization will be preferable.
	Experience	2yrs relevant work experience
	Age(as on 31.12.15 )	40 yrs.
<b>14</b>	<b>Name of the Post</b>	<b>District Consultant ( Quality Monitoring )</b>
	Number of post	1
	Remuneration	Rs. 30000 per month
	Place of posting	District Level
	Qualification	Degree in Statistics with good academic record from a reputed University. Specialization in Biostatistics would be an added advantage. Previous work experience of health/Hospital would be preferred.
	Experience	Previous work experience of Health/Hospital would be preferred
	Age(as on 31.12.15 )	40 yrs.



<b>15</b>	<b>Name of the Post</b>	<b>Facility Level Quality Manager</b>
	Number of post	2 [ UR-1, SC-1 ]
	Remuneration	Rs. 35000 per month
	Place of posting	MRBH & Vidyasagar SGH
	Essential Qualification	MBBS/Dental/AYUSH/Nursing / Life Science/Social Science Graduate with Masters in Hospital Management/Health Administration with one year experience in public health/ Hospital Administration. Candidate with experience in Healthcare quality/formal Quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential. Candidate must be good communications skills both written and verbal.
	Age(as on 31.12.15 )	Upto 40 years
<b>RCH programme</b>		
<b>16</b>	<b>Name of the Post</b>	<b>: Lady Counsellor (Anwasha Clinic)</b>
	Number of post	: 3 UR-1 [ST-1, OBC(A)1 - 2 <sup>nd</sup> Notice]
	Remuneration	: Rs. 13560=00/pm
	Place of posting	: BPHC at Magrahat-I&II, Basanti
	Essential Qualification	: Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development.
	Desirable	: i) Post graduate in (M.A/M.Sc), Psychology, Social Work, Sociology, Anthropology, Human Development. ii) Conversant in MS-Office
	Experience	Weighted for experience in related field upto 5 years.
	Age(as on 31.12.15 )	: Upto 40 years.
<b>17</b>	<b>Name of the Post</b>	<b>: Data Entry Operator (DEO)-NHM</b>
	Number of post	: 1 (UR) , 5 [PH- Visually & Hearing Challenged will be excluded]
	Remuneration	: Rs. 13560=00/pm
	Place of posting	: Canning-I, Sonarpur RH, Mograhat-II, Baruipur SDH, CMOH office & NUHM
	Essential Qualification	:i)Graduate from any recognized University and having at least 1 (one) year Diploma /Certificate course in computer application from Govt. registered institution.
	Technical Knowledge	ii) Working knowledge of computers with operating knowledge of MS word, MS Excel, MS power point, MS access and internet and having a minimum typing speed of 30 words per minute.
	Working Experience	: Minimum 3 years experience in Government sector or 5 years experience in data recording and data analysis in private sector and preferably having experience in handling of official correspondence.
	Age(as on 31.12.15)	: 40 years or less ; with relaxation for SC/ST/OBC candidates as per Govt. norms.
	Residence :	Permanent residence of South 24 Parganas/DH Health District.
<b>National Leprosy Eradication Programme (NLEP)</b>		
<b>18</b>	<b>Name of the Post</b>	<b>: Paramedical Worker -NLEP</b>
	Number of post	: 1
	Remuneration	: Rs. 16000=00/pm
	Place of posting	: Diamond Harbour Municipality

Qualification	: High school/Higher secondary pass holding certificate of PMW training or MSW/B.Sc with 3 years experience in the field of health. Working knowledge of computers.
Preference	: Experience in Leprosy Programme, resident of the Block / Municipality. (S24Pgs / DHHD)
Age(as on 31.12.15)	: Age not exceeding 40 years.
19 <b>Name of the Post</b>	: <b>Data Entry Operator (DEO)- SNCU</b>
Number of post	: 1
Remuneration	: Rs. 13,560=00/pm
Place of posting	: Kakdwip SDH
Essential Qualification	: i) Graduate from any recognized University and having at least 1 (one) year Diploma /Certificate course in Computer application from Govt. registered institution. ii) Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power point, MS access and internet and having a minimum typing speed of 30 words per minute.
Experience / Preference Qualification	: Minimum 3 years experience in Government Sector or 5 Years experience in data recording and data analysis in private sector and preferably having experience in handling of official correspondence.
Age(as on 31.12.15)	: 40 years or less with relaxation for SC/ST/OBC candidates as per Govt. norms.

Candidate must submit the complete application with all the relevant documents which should reach within **26.01.2016 ( 5pm )** by speed post/registered post only. Use of stapler pin or stitching in case of demand draft, will not be allowed.

Address for sending relevant documents & draft to : **The Secretary DH & FW Samiti and C.M.O.H South 24 Parganas, Administrative Building. M.R.Bangur Hospital Complex ( 2<sup>nd</sup> Floor), 241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B**

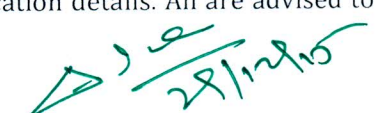
#### General Information for the Applicants / Candidates

1. **Only online Applications will be accepted.** Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall liable to be cancelled.
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. The Essential Qualification mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection.
4. The originals of each of the following documents stated below must be brought for verification whenever asked for :
  - Photo proof identity card ( Any one- Passport / Voter Card / ADHAR Card / PAN Card ).
  - Proof of Address ( Any one Passport / Voter ID Card / ADHAR Card).
  - Age Proof Certificate (Madhyamik or equivalent examination certificate).
  - Caste Category Certificate (if any) . In case of SC, ST, OBC Candidates (category A or B) must be mentioned specifically in the caste certificate issued by the appropriate authority.
  - All mark sheets starting from Secondary onwards.
  - All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest.
  - Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.
  - Experience certificate must consist of Name of the post, Employer's Name, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise his/her experience will be treated as invalid. No appointment letter/joining letter will be treated as experience certificate.



5. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line Registration no. in future.
6. No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
7. Applicant must mention their On-line Registration No. Name of the Candidate, Name of the post, and Caste category at the back of the draft and in front of the envelope. **The printed hard copy of the filled up on-line application form of the candidate, after self attestation should also be enclosed with the Demand Draft in original. No application will be accepted without submission of the required Demand Draft.** The amount taken in the form of Demand Draft will not be refunded.
8. Candidate have to submit attested hard copies ( photocopies) of all the relevant mark sheets, certificates and relevant documents along with on-line application print copy and demand draft through speed post/registered post in the above mentioned address.
9. Any eligible candidates willing to apply for more than one post will have to submit separate application and demand draft accordingly.
10. The High Secondary (10+2) Marks will be calculated as per the norms of the Board with the 2 languages and 3 compulsory elective Subjects (5 Subjects) as per marks sheet.  
University Marks in case of Graduation and Post Graduation will be calculated on the basis of marks obtained in all the University Examinations.
11. The recruitment process for the different post will be done as per the relevant Terms of Reference (TOR) issued by the Competent Authority or the District Recruitment Committee (NHM) which is applicable for that particular post.
12. Wrong entry in the online application ( lower marks or higher marks ), any mismatch with the originals will be treated as cancelled in the selection process.
13. In case of any anomalies or discrepancies found with the requirements or originals of the applicant the Competent Authority may cancel the candidate in any stage of the selection process.
14. The decision of the Competent Authority regarding the recruitment is final.


**Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the URL "Recruitment" to fill up the online application** and other notice etc. will be published in tonowing websites [www.spghealth.gov.in](http://www.spghealth.gov.in) / [www.s24pgs.gov.in](http://www.s24pgs.gov.in) for the further communication details. All are advised to keep visit accordingly on regular basis.

  
 Secretary, South 24 Parganas DH & FW Samiti &  
 Chief Medical Officer of Health  
 South 24 Parganas

Memo No : CMOH(SPG)/DH&FWS/ **5395/1(8)**  
 Copy forwarded for information :

Date: **29-12-15**

1. The Executive Director, WB SH &FWS
2. The Chairman, District Recruitment Committee, South 24 parganas
3. The ADM(Development), South 24 Parganas
4. The OC Health, South 24 Parganas
5. The BMOHs/ACMOHs/Superintendents- S24Pgs & DHHD
6. DIO, NIC , South 24 Parganas with request to upload the notice in [www.s24pgs.gov.in](http://www.s24pgs.gov.in) web-site.
7. IT-Coordinator, Swasthya Bhavan with request to upload the notice in [www.wbhealth.gov.in](http://www.wbhealth.gov.in) web-site.
8. DSM, South 24 Parganas with request to upload the notice in [www.spghealth.gov.in](http://www.spghealth.gov.in) web-site.

  
 Secretary, South 24 Parganas DH & FW Samiti &  
 Chief Medical Officer of Health  
 South 24 Parganas