

Memo No: KDP/SDH/1212

Dated: 12.08.17

Procurement of Non Catalogue Laboratory Items for Pathological & Microbiological Laboratory of Kakdwip SDH/SSH.

1. General Instruction :

Superintendent Kakdwip SDH invites bids through two bid system(technical & financial Bid) for all kinds of contingency items for Kakdwip SDH.The DD have to be deposited to the office of the Superintendent, Kakdwip Sub-Divisional Hospital.

2. Submission of BIDs.

Both Technical bid and financial bid are to be submitted concurrently duly signed in and should be submitted & necessary unrest money issued from any nationalized bank/scheduled bank in India payable at Kakdwip in favour of Rogi Kalyan Samity Kakdwip SDH All papers must be submitted in English language.

3. Time Scheduled for Tender:

The time scheduled for obtaining the bid documents. Pre bid meeting, registration with the tendering authorities. The submission of bids and other documents etc will be as per the list provided in the clause no. 20 as given below.

4. Eligibility Quotation:

Only manufacturers authorized distributors/ resourceful contractors are eligible for quoting. The price is to be quotted in Indian rupees including cost of insurance, custom duty, packing. Forwarding the freight charges clearing charges and transporting. No separate delivery charges will be paid.

5. Submission of the tenders:

6. The tender is to be submitted in a two bid System:-

7. A) Technical Bid : Statutory Cover Containing the following documents;

1. Cover " A".

BID A

One folder for earnest money deposit with copy of the Demand Draft should be deposited. Local SSI should upload registered/ EMII for claiming EMD Exemption.(single file multiple page scanned.)


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Essential requirements of the Tendering Firm for participation shall contain all papers as per table.

A	Copy of the Demand Draft in favour of Rogi Kalyan Samity Kakdwip Sub-Divisional Hospital issued from any nationalized bank in India as payable in Kakdwip.
B	Checklist in the prescribed format.
C	Application in the prescribed format given in Annexure I
D	Authorization letter of signatory in the company in Annexure II

Non Statutory documents to be submitted

Sl No.	Category	Sub Category	Sub Category Description
A	Certificate	A1. Certificate	PAN Card of the authorized signatory.
			P Tax Registration Certificate with a copy to up to date challen.
			GST Registration Certificate.
B	Company Details	B1 Company Detail	Trade license.
			Registration with Register of Company
C	Credential	C1.Credential 1	Certificate of country of origin.
		C2.Credential 2	Manufacturers Guarantee.
			List of Purchasers
			Credential Certificate.
D	Financial Info.	Payment Certificate	Income Tax Return Submitted for the year 2014-15.
			Income Tax return Submitted for the year 2015-16.
			Income Tax return Submitted for the year 2016-17.
			VAT/CST Returns(for last quarter)for year 13-14.
			VAT/CST Returns(for last quarter)for year 14-15.
			VAT/CST Returns(for last quarter)for year 15-16.
		D1. P. L & Balance Sheet	1. P.L & Balance Sheet F.Y. 2013-14.
			2. P.L & Balance Sheet F.Y. 2014-15.
			3. P.L & Balance Sheet F.Y. 2015-16.

Superintendent
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GOVERNMENT OF WEST BENGAL

DEPT. OF HEALTH & F. W.

OFFICE OF THE SUPERINTENDENT

KAKDWIP SUB-DIVISIONAL HOSPITAL

KAKDWIP, SOUTH 24 PGS., PIN-743347

PHONE & FAX: 3210255322/3210255683, e-mail: sdhkakdwip@gmail.com

Memo No: KDP/SDH/

পাশ্চমবঙ্গ সরকার

স্বাস্থ্য ও পরিবার কল্যাণ দপ্তর

অধীক্ষক কার্যালয়

কাকদ্বীপ মহকুমা হাসপাতাল

কাকদ্বীপ, দক্ষিণ ২৪ পরগনা, পিন-৭৪৩৩৪৭

Dated:

II. Cover B

(B) Financial Bid "B"

The bidder should quote rate in Indian Rupees for each item both in figures and words in the prescribed "Price Bid" format given.

The tenders are requested to submit the hard copies of Bid – A as per schedule more clearly described in the time line vide clause 20 along with Earnest Money Deposit (EMD) in separate packets. Submission of hard copy of Bid A to the office of the Superintendent Kakdwip SDH along with Bid B.

Evaluation of the tender

During the tender evaluation process the "Bid A" will be opened first. Those tender who have qualified the essential and other requirements will be identified and only their "Bid B" i.e. Financial Bid will be opened. The "Bid B" of those Tender failing to meet the technical and other requirements of participating in the tender will not be opened and be rejected. The Tender offering the item found suitable and as being as per the tender specification will only be selected.

The tender who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

The "Bid B" (Financial Bids) of only those tenders passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and profit & Loss Accounts of the tender for the last three years i.e. for the year 2013-14 , 2014-15, 2015-16.

If found suitable in the context of above pre-qualification etc. the Tender quoting the lowest rate will be considered as successful. The tender will be evaluated separately for each item.

Earnest Money

Earnest Money Rupees Three(3) Thousand only.

The earnest money of the tender will liable to be forfeited if the tender withdrawn his tender as a whole or for any particular items at any stage after the opening of the tender, r fails/refuses to enter into written agreement for any of all of the items of his accepted tender within the time.


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Specified when request to do so fails to furnish performance Bank Guarantee within the stipulated time:

The Earnest Money will be refunded after finalization of the tender or within 3(three) months from the date of opening of tender whichever is later against the specific prayer of Tender.

Rate:

The price to be quoted is in Indian Rupees only and it should be inclusive of all taxes and charges No. separate charges for delivery will be paid.

Order & Supply:

Order for the supply of the approved products will be placed with the successful tenders after the execution of the agreement, & such supply shall have to be made in such installments as may be fixed or spread over the period to be specified in the supply order to be made in pursuance of the agreements The successful tender will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

Withdrawal/ Cancellation & Purchase Polly of tendering authority:

The tendering authority reserves the right to withdraw any items from the tender at any time. The selection of such item, if already made in favour of any Tendered, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the tender will no be allowed.


Purchase will however, be made following the existing purchase policy of the Govt. of West Bengal & its amendment(s) made from time to time. The purchase policy of the State Government as provided in West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500 – F dated 19/11/2014 and read with 5400-F dated 25/06/2012 for Finance Department. Govt. Of West Bengal should observed n considering the tender

Important Instruction with regard to submission of tender:

The rate should be quoted in Indian Rupees (both in figure & words) of the offered item only as mentioned in the appropriate column of the 'Tender Form' (Alternative offer will not be accepted).

Delivery:

Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser.


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In case of distributor the firm should be direct distributor of the manufacturer. The sub – distributor authorized by the distributor will not be accept at all

Special terms and conditions for tender submission:

The tender should have been in this business for a period of at least two years in the country in relation to the type of work for which the tender are being submitted.

A proof ownership partnership etc. shall be submitted along with verification of address telephones & fax numbers.

The tendered should submit statement of financial standing from their bankers. The name of the bank along with full address is to be furnished.

The supplier should submit a statement of overall turnover for the previous three years. If applicable a copy of the applicant's annual report & accounts for each of the last three years should also be submitted.

The tender is also required to submit a statement performance report from the other similar organization where the firm is registered for supply of similar works.

The tender has to give a certificate that the firm has not been blacklisted in the past by any Institution Govt/ Private or convicted in any criminal case.


If the tender gives a false statement on any of the above information the firm/supplier will not be considered and their quotation tender shall be rejected and he security deposited shall be forfeited.

The manufactured should submit all the tenders directly or through their authorized agent where applicable provided the manufacturer accepts responsibility for any laps on the part of the agent and authorization certificate must be enclosed.

Liquidated Damage Clause:

Authority reserve the right to recover from the vender a sum equivalent to 0.50% of the value of the delayed items for each week (7days) of delay of supply & part there of subject to maximum of five(5) percent of the total value of the delayed item & cancel the order depending upon the discretion of purchasing authority.

Penalty Clause:


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Kakdwip S. D. Hospital
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Dated:

Penal measures shall also be initiated against those tenders who have submitted false/misleading/fraudulent documents or made incorrect declarations. The panel measure will be Forfeiture of Earnest Money & forfeiture of security deposit etc.

Agreement:

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Superintendent Kakdwip SDH. After communication of the same, the tender & the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with the Superintendent Kakdwip SDH. In case any direct purchasing unit wishes to go for a separate agreement the head of the purchasing unit must get written permission to that effect from his controlling authority. This present document and the tender forms filled in by the Tenderer or copies thereof in so far as they are not inconsistent with these terms and conditions will be incorporated as part of the agreement. Such agreement will be binding on the tenderer and distributor.

Validity period of agreement:

The contract period will be up to 31 st March, 2018.

Payment Terms:

Payment will be made through e-payment system through ECS/ NEFT/ RTGS after execution of due supply as ordered subject to:

- Supply of the materials as per specification as provided in the documents
- Supply of the materials within the supplied period as specified in the work order.
- On being selected, the successful vendor will have to submit one application to the Superintendent Kakdwip SDH & concerned procuring authorities. Stating the name of the payee/ recipient. Bank Account no. with MICR code. IFSC of the payee/ recipient for making e- payment.


Superintendent
Kakdwip S. D. Hospital
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Dated:

Date & Information:

Sl. No.	Items	Publishing date (S)
1.	Date of Publish of N.I.T documents from this end	16.08.2017
3	Date of Pre- Bid Meeting with the intending bidders at the Office of the Superintendent Kakdwip SDH.Kakdwip.	25.08.2017 at 12.00 p.m
5	Bid submission starting.	17.08.2017
6	Bid submission closing .	25.08.2017 up to 2 p.m
8	Technical Bid opening (Bid A)	25.08.2017 up to 3.00 p.m
9	Date of uploading list for technically Qualified Bidder.	25.08.2017 4 p.m.


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FORMAT FOR CHECK LIST

Non Statutory documents to be submitted under My Space					
Sl.No	Activity	PL mark		Page No. in the Bid	Remarks
		Yes	No		
1	PAN Card of the bidder				
2	GST Registration of the bidder				
3	CST Registration of the Bidder				
4	Trade license from Government/ Statutory Authority as applicable OR Registration with the Registrar of Companies, if applicable				
5	Manufacturing License if applicable				
6	Current registration as SSI (if any)				
7	Income Tax returns and acknowledgement receipt for assessment year 2013-14 ,2014-15,2015-16				
8	Acknowledgement of VAT returns for 2013-14,2014-15 & 2015-16 / VAT Clearance Certificate				
9	Acknowledgement of CST returns for 2013-14,2014-15 & 2015-16 / CST Clearance Certificate				
10	P/L & Balance sheet 2013-14,2014-15 and 2015-2016				
11	Earnest Money Deposit (EMD)				
12	Average Annual turnover in INR of the company in printing				
13	Affidavit of non -conviction affirmed before a Notary public/ First Class Judicial Magistrate Executive Magistrate (affidavit sworn after 01.01.2016)				
14	Lead time compliance certificate from the tender.				


 Superintendent
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Memo No: KDP/SDH/

Dated:

Application Format

To
The Superintendent
Kakdwip SDH
Diamond Harbour HD.

Sub—NIT for supplying Contingency & Printing Items.

Sir,

Having examined the pre qualification & other documents published in the NIT / we hereby submit all the documents for evaluation.

1. That the application is made by me/ us on behalf of ----- In the capacity of -----
----- duly authorized to submit the offer. The authorization is attached here with.
2. We accept the terms & condition as laid down by the NIT mentioned above and declare that we shall abide by it throughout the tender period.
3. We are offering rate for the following items assured to supply to Kakdwip SDH.
4. a. We propose that the order and bill should be raised in our name.
for lessening we have appointed M/S----- having its office at-----
as per the clause of NIT. We propose that the order and bill should be raised in favour of our authorized distributor.
for lessening we have appointed M/S----- having its office at-----
as per the clause of NIT.

The agreement between ourselves and the distributor/C&F/liaison & other documents as prescribed.

5. In the event of being selected. Supply will be made within the stipulated period excepting the condition which is beyond our control.
6. We understand that:
 - a. Tender Selection Committee SDH kakdwip H& FW Dept can amend the scope & value of the contract bid under this project
 - b. Tender selection Committee SDH Kakdwip H/FW Dept reserves the right to reject any application without assigning any reason.

Date:

Signature of applicant including title and capacity in which
application is made.
Contact No:
e-mail address:

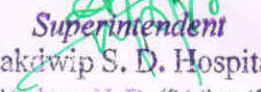

Superintendent
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Diamond Harbour H. D. (24 Pgs (S))

Non Cat DRUG Of BLOOD BANK

SI No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Cupper Sulphate	

Non Cat Equipment Of BLOOD BANK

SL No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Height Adjustable stool	
2	Test Tube Rack	
3	Tissue Paper	
4	Micro Tips(100-1000microlitre)	
5	Micro Tips(10-50-100microlitre)	
6	Tourniquet	
7	Test Tube Borosilicate 7cm(small)	
8	Test Tube Borosilicate 14cm(Big)	
9	Spot Band-Aid	
10	Lancet	
11	Blood Bag Weighing Machine	



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Non Cat DRUG Of Main Pathology

SI No	ITEM NAME	PRICE ENLISTED PER UNIT
1	RA Factor Latex	
2	CRP Latex	
3	Buffer	
4	N/10 HCL	
5	Spirit for Spirit Lamp	

Non Cat Equipment Of Main Pathology

SL No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Urine Container	
2	Centrifuge Tube	
3	Tissue Paper	
4	Micro Tips(100-1000microlitre)	
5	Micro Tips(10-50-100microlitre)	
6	Transfer Pipette	
7	Coagulating Stick	
8	Spirit Lamp	
9	Test Tube holder	
10	Test Tube Borosilicate 7cm(small)	
11	Test Tube Borosilicate 14cm(Big)	
12	Capillary tube for BT CT	
13	Pasture Pipette	
14	Test Tube washing Brush	
15	Centrifuge Machine 16 tubes	
16	Spot Band-Aid	
17	Test Tube Rack	
18	Tourniquet	
19	Lancet	
20	Needle 22 G	


 Superintendent
 Kaldwip S. D. Hospital
 Durgam Chaur H. D. (24 P. (S))

Media required for the culture of organism from clinical specimens:

SI No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Sheep Blood Agar Media	
2	Mac Conkey bile salt media(general purpose)	
3	Nutrient Agar media	
4	Peptone water Broth	

Media required for drug sensitivity test.

SI no	ITEM NAME	PRICE ENLISTED PER UNIT
1	Muller Hinton Agar Media	

Media required for identification of different bacterial microorganisms:

Sl. No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Tripple Sugar Iron Media (TSI)	
2	Peptone water broth	
3	Simmon's citrate media	
4	Christersion's urease media	
5	Sugar media glucose	
6	Phenylalanine Deaminase(PPA/PDA) media	
7	Amino acid decarboxylase/dehydrolase test media(Moller's based medium) with 1% L-Lysine/L-ornithine/ L-arginine)	
8	Nitrate reductase test media	
9	M H Media	
10	Dry powder media	

Reagent required for identification of bacterial microorganism:

SL NO	ITEM NAME	PRICE ENLISTED PER UNIT
1	Kovac's reagent (Indole test)	
2	10% Ferric chloride(FeCl3) for PDA test	
3	Oxidase test reagent / oxidase test strip	
4	Nitrate reductase test reagent Solution A-Sulphalinic acid Solution B- alpha- nepthylamine	
5	ONPG disc(orthonitrophenylene galacto pyranoside)	
6	Bile Esculin disc	

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Reagents required for staining of microorganisms:

1. Gram stain-
 - a. 1% Crystal violet/Methyl violet. Per Unit
 - b. Gram's iodine
 - c. Acetone
 - d. Neutral red/safranine(0.5-1%)

2. Z-N stain-
 - a. Carbol fuchsin Per Unit
 - b. 20%H₂SO₄
 - c. 95%Alcohol
 - d. Methylene Blue
 - e. Acetone free methyl alcohol
 - f. Methylated Spirit.

Instrument & Equipments:

SI No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Nichrome loops 2 mm, 3 mm, 4 mm	
2	Nichrome straight wire gauze 23	
3	Densitometer/Nephelometer	
4	Xylene	
5	Tissue Paper	
6	Test tube 4"/2"	
7	Sterile swab stick	
8	Test tube holder	
9	Bunsen Burner	
10	Test tube holding racks	
11	Syringe destroyer	
12	Glass container for the reagents	
13	Glass rods	
14	Litmus papers	
15	Plasticine	
16	Gas cylinder	
17	Staining racks	
18	Toothed & untoothed forceps	
	OTHER	
19	Tourniquet	
20	Liquid paraffin(sterile)	
21	Sodium chloride powder	
22	Methylated spirit	
23	Povidine- Iodine 10% solution	
24	Lysol	


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Different antibiotic disc:

SI No	ITEM NAME	PRICE ENLISTED PER UNIT
1	Ofloxacin disc	
2	Ciprofloxacin	
3	Amoxyciline	
4	Amoxiclav	
5	Tazobactim+ Piperacillin	
6	Ceftriaxane	
7	Cefotaxime	
8	Azithromycin	
9	Nitrofurantion	
10	Colistin	
11	Cefuroxime	
12	Amikacin	
13	Gentamycin	
14	Ceftriaxane+ salb bactin	
15	Ampicillin+ salb bactin	
16	Linezolid	
17	Vancomycin	
18	Doxycycline	
19	Cefoxiline	
20	Cefpodoxine	


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