

Government of West Bengal
Office of the Chief Medical Officer of Health
Diamond Harbour Health District
Diamond Harbour, South 24 Parganas, PIN 743331
Phone: 03174 – 256310. Fax: 03174-256311. e-mail id: cmohdhd@gmail.com

Memo No. CMOH/DHHD/Tender/Night Boat/1697

Date: 24/5/2016

NOTICE INVITING e-TENDER FOR "Hiring of Boat at Night for Transportation of Pregnant women under OTHER JSSK ACTIVITY, NHM (JSSK)" FOR THE YEAR 2016-2017 BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT

*(Through Pre-qualification)
(Submission of Bid through NIC e tender portal)*

CMOH & Secretary, District Health & Family Welfare Samity, Diamond Harbour Health District, invites bids through e-tender in two bid systems (Technical and Financial Bid) for the service "Hiring of Boat for transportation of Pregnant Women under OTHER JSSK ACTIVITY, NHM" from NGO/ Boat owner/Firm/Agency. For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> and www.wbhealth.gov.in and www.spghealth.gov.in (Organization-Health & Family Welfare Department.)

1. GENERAL INSTRUCTIONS:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in & necessary earnest money in the form of DD/Pay Order from any nationalized bank/scheduled bank in India payable at par, drawn in favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT" and PDF NIT signed with official SEAL should to be documented through e-filing.

2. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel only (having Authorization from the company management) in the website <https://wbtenders.gov.in>. All papers must be submitted in English language AS PER SCHEDULE SERIALLY.

3. Time Schedules for the e-tender

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

4. SUBMISSION OF THE TENDERS:

The tender is to be submitted in a Two Bid System.

Technical Proposal:

1. "BID A": Technical Documents:-

STATUTORY COVER, containing the following documents:-

(SIGNED WITH OFFICIAL SEAL (Rubber stamp) SINGLE FILE MULTIPLE PAGE SCANNED)

A	Copy of Demand Draft of Rs 15000/- (Fifteen Thousand) in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT as Earnest Money for the whole tender.
B	CHECK LIST in the prescribed format
C	Application in the prescribed format given in Annexure I

OTHER STATUTORY/MY DOCUMENTS, containing the following documents:-

Company Specific Technical Documents:-

(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the Bidder/Authorized Signatory (Digital Signatory Holder)
			Service Tax Registration certificate(IN THE NAME & STYLE OF AGENCY/FIRM/BOAT OWNER) Not applicable for NGO
			Service Tax Paid Challan upto March 2016 & return copy submission/ Valid documentary evidence.
B.	COMPANY DETAILS	B1. COMPANY DETAILS	MOA or equivalent for NGOs/Trade Licence/Enlistment from competent authority
			Registration from Competent authority, if APPLICABLE
C.	CREDENTIAL	C1: CREDENTIAL	Experience in such type of river boat service /Health related activities in riverine area for at least 2 (Two) years (Evidence to be submitted)
E.	FINANCIAL INFO	PAYMENT CERTIFICATE	
		Income Tax Returns submitted for the financial year 2013-14 FY Income Tax Returns submitted for the financial year 2014-15 FY	
		P/L & BALANCE SHEET	1. P/L & Balance sheet 2013-14 FY 2. P/L & Balance sheet 2014-15 FY

2. "BID B": FINANCIAL COVER
BOQ

The folder as "Financial Bid" shall contain:

Base Rate per Accounting Unit inclusive of Fuel Cost and other taxes like service Tax & others charges.

TERMS AND CONDITIONS OF THE TENDER

1. Minimum Eligibility Criteria:

- Only those NGOs/ firms/agencies /Boat owner (having MOA/Trade License for such Trade) who have experienced in such type of job of will be eligible.
- Only those NGOs/ firms /Agencies/ Boat owner who have done such type of services with satisfactory of thereof of order value of Rs. 5,00,000/-(Rupees five Lakhs only) in any Financial Year.
- Credential (satisfactory performance) are to be submitted from the respective work order or 26AS of TDS from issuing authority should be Govt./Semi Govt./Govt. undertaking organization only. Photocopies of work orders / 26AS of TDS in support of certificate(s) should be submitted.
- Bidder will require to deposit Rs. 15,000/- (Rupees fifteen thousand) only as Earnest Money in the form of Demand Draft of Nationalised Bank in the favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT". EMD exemption is allowed for those having documents for such types of exemption.

2. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.

3. Rate(s) to be quoted against each specified site as mentioned, in Financial Bid (BOQ) Form only.

4. The successful tenderer(s) will have to deposit Security Money @5% of the total order value in the form of Pay Order /Bank Draft in favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT" within 7 (Seven) days of acceptance of the offer.

5. Hiring of Boat at Night for Pregnant women under JSSK activities at

Patharpratima BLOCK : 1. Birat Bazar Ghat to Patharpratima Ghat

2. Majher Ghat to Patharpratima Ghat

6. The unsuccessful Tenderer (s) will receive their earnest money back in time .The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).

7. The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.

8. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.
9. Bidder(s) will submit the DD/ Pay order (**original Instrument**) of EMD within 15/06/2016 upto 2.00pm.
10. Validity of Tender will be upto 31.03.2017 , it may be EXTENDED for next one year IF SITUATION ARISES.
11. The successful bidder will be bound to serve within AOC dates. The timely service of night boat will be the essence of contract. In case of tie, the bidder will be selected by draw of lots.
12. Any co-operative without having proper permission (from Competent Authority for such job) for concerned business, will not be entitled to get any rate preference.
13. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
14. Timeline for downloading and submission of e-Tender along with other dateline has been noted below.

Date and Time schedule of Tender:

Sl. No	Particulars	Date & Time
1	NIT & Other documents online	25/05/2016 at 2 .00 pm
2	Online documents download start date, Date of publishing	25/05/2016 at 2 .00 pm
3	Online document download end date	15/06/2016 at 2.00 pm
4	Online bid submission start date	25/05/2016 at 2 .00 pm
5	Pre-bid meeting to be held at the office of CMOH, DHHD	30/05/2016 at 12 noon
6	Online bid submission & documents download end date	15/06/2016 at 2.00 pm
7	Online bid opening date for Technical proposals	15/06/2016 at 3.00 pm
8	Date of online uploading list for Technically qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later

Any subsequent notice regarding this tender shall be uploaded in above website only.

15. The selection of these boats would be as per extant rules and procedures. However, some essential conditionalities of Night Boat hiring would be as follows:

- i. **The boat must be a mechanised one.**
- ii. **The boat shall be stationed at fixed Ghats from 6 pm to 6 am daily.**
- iii. **The boat hiring charges would be inclusive of the fuel cost.**
- iv. **GPS would be fitted on the selected boats by the Dept. Of Health & Family Welfare for monitoring purpose.**
- v. **Bills for boat hiring charges to be generated on monthly basis and submitted to the BMOH, Pathar Pratima block for payment. The Bills would be further cross checked with GPS reports before final payment.**
- vi. **IEC display on Boat – e.g NHM logo, Name of the Programme, Mobile No. of the Proprietor/Boatman.**
- vii. **Substitute boats to be arranged in case of breakdown etc.**

16. E-Tender should be addressed to Chief Medical Officer of Health, Diamond Harbour Health District. Bidders may download tender enquiry documents from the website <https://wbtenders.gov.in>, www.spghealth.gov.in and www.wbhealth.gov.in. In the event of any of the above mentioned dates being declared as a holiday for the CMOH, Diamond Harbour Health District, the tenders will be opened on the next working day at the appointed time.

17. Financial Bid are attached herewith (BOQ).

18. The authority reserves the right to accept or reject any tender in part or in full, even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.


 Chief Medical Officer of Health
 Diamond Harbour Health District

Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad only with full address and contact no etc)

To,
**THE CMOH & SECRETARY,
DISTRICT HEALTH & FAMILY WELFARE SAMITY
Diamond Harbour Health District,**

Sub: NIT for e-Tender for "Hiring of Boat at Night for Transportation of Pregnant women under OTHER JSSK ACTIVITY, NHM" for NGO/ Boat owner/Firm/Agency.

Ref: Memo No. CMOH/DHHD/Tender/Night Boat/1697, Date: 24/5/2016

Sir,

Having examined the pre-qualification & other documents published in the NIT, I/we hereby submit all the necessary information and relevant documents for evaluation :

1. That the application is made by me/us on behalf of.....
In the capacity.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.

2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.

3. We are offering rate for the following site as per BOQ and assured service to the CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT.

4. In the event of being selected, I will comply the order within the stipulated period excepting the condition which is beyond our control.

5. We understand that:

(a) Tender Selection Committee/CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT, can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee/CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, DIAMOND HARBOUR HEALTH DISTRICT, reserves the right to reject any application without assigning any reason thereof.

Date :

**Signature of applicant including title
and capacity in which application is made.**

Contact no :

Tele :

Mobile :

CHECK LIST

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE instead of keeping blank.]

1	Name of the work	NIGHT BOAT SERVICE FOR OTHER JSSK ACTIVITY	
2	Tender Notice No	Memo No. CMOH/DHHD/Tender/Night Boat/1697, Date: 24/5/2016	
3	On line document download ended	08/06/2016 at 2pm	
4	Name of the institution tendered for	CHIEF MEDICAL OFFICER OF HEALTH, DIAMOND HARBOUR HEALTH DISTRICT	
5	DD No. for Earnest Money with Date and drawn at		
6	Are you exempted from EMD (Y/N)		
7	Name of the bidder		
8	Full address		
		E-Mail	
		Telephone No/ Mobile No	
		Fax	
9	Workshop/ Local Address, if any		
10	Legal entity of the bidder whether Firm/Society/ Company/ other entity		
11	Registration No Authority with whom registered		
12	License No..... for the purpose of.....		
13	Name & address of the banker of the bidders		
14	a) PAN No./TAN No.		
	b) ST NO.		
15	Registration No. granted by Commissioner of Service Tax		
16	2 (two) years of Experience in such type of service	Yes	No
17	Black Listed by any Govt. Authority / Govt. undertakings at any time. If yes, provide details	Yes	No
18	Has the firm or principal employees convicted in or have pending in any court/any vigilance matter. If yes, provide details.	Yes	No

19	Any litigation against the Firm or its Proprietor or its Principal? If yes, providedetails	Yes	No
20	Any other relevant information wish to submit		
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.			
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them.			

Certified that the above informations are correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/ Authorized Person & Seal