

**South 24 Parganas , District Health & Family Welfare Samity  
( Office of the Chief Medical Officer of Health )  
Administrative Building. M.R.Bangur Hospital Complex (2<sup>nd</sup> Floor)  
241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B.**

Memo No : CMOH(SPG)/DH&FWS/ 5901

Date : 13.06.18

**CONTRACTUAL ENGAGEMENT NOTIFICATION (ARTC/ICTC/RCH/RNTCP)**

South 24 Parganas District Health & Family Welfare Samity will engage personnel as mentioned below under WBSA&PCS for different Programme units purely on contractual basis.

Eligible candidate should apply online in the prescribed format as given in Department's Website ([www.wbhealth.gov.in](http://www.wbhealth.gov.in) / recruitment) from **15.06.2018 to 03.07.2018** for the mentioned posts as given below. Only online application will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Any eligible candidates willing to apply for more than one post will have to submit separate application and demand draft for each post accordingly.

Application fees of Rs. 100/- (50% for reserved categories) are to be paid in the form of Demand Draft issued from any Nationalised Bank in favour of " **District Health & Family Welfare Samity South 24 Parganas** " payable at Service Branch, Kolkata.

All the essential and desirable qualification must be completed on or before the date of online application.

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|-----------|-------------------------|--|
| <b>1.</b> | <b>Name of the Post</b> | : Medical Officer - ARTC   |
|           | Number of post          | : 1 (UR)   |
|           | Remuneration            | : Rs. 36000 /- per month   |
|           | Place of posting        | : District Hospital (MRBH)   |
|           | Essential Qualification | : Essentially be an MBBS trained by NACO at one of the NACO designated training centers. |
|           | Age(as on 31.03.2018 )  | : upto 60 years  |
|           | Selection Process       | : Walk- in - Interview   |

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| <b>2</b> | <b>Name of the Post</b>    | : <b>Counsellor - ARTC</b>   |
|          | Number of post             | : 1 (UR) ,   |
|          | Remuneration               | : Rs. 13000=00/ pm   |
|          | Place of posting           | : ARTC- MRBH   |
|          | Qualification & Experience | : 1) Master Degree in Social Work (preferably specialized inmedical psychiatric social work / Psychology) OR 2) candidate with degree in Sociology may be considered OR 3)A qualified graduate nurse be appointed as counselor bur he/she must under go 12 days counsellor training at NACO designated institute. NOTE : Qualified and competent PLHIV will be given preference. |
|          | Age(as on 31.03.18)        | : upto 60 years  |
|          | Selection Process          | : Written test ( 70% weightage) and interview including test of Computer knowledge (30% weightage) .<br>N.B: A written test is to be conducted if the number of the eligible applicant for the particular post is more than ten.   |



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| <b>3</b> | <b>Name of the Post</b>    | <b>: Laboratory Technician ARTC</b>   |
|          | Number of post             | : 1 (UR) ,  |
|          | Remuneration               | : Rs. 13000=00/ pm  |
|          | Place of posting           | : ARTC- MRBH  |
|          | Qualification & Experience | : Graduate/Diploma holder in Medical Laboratory Technology (MLT).<br>Note : He/She must be registered in the concerned state council.   |
|          | Age(as on 31.03.18)        | : upto 60 years   |
|          | Selection Process          | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage)<br>N.B: A written test is to be conducted if the number of the eligible applicant for the particular post is more than ten. |

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| <b>4</b> | <b>Name of the Post</b>    | <b>: Staff Nurse - ARTC</b>   |
|          | Number of post             | : 1 (UR) ,  |
|          | Remuneration               | : Rs. 13000=00/ pm  |
|          | Place of posting           | : ARTC- MRBH  |
|          | Qualification & Experience | : B.Sc Nursing / GNM OR ANM with minimum 3 years of Experience  |
|          | Age(as on 31.03.18)        | : upto 60 years   |
|          | Selection Process          | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage)<br>N.B: A written test is to be conducted if the number of the eligible applicant for the particular post is more than ten. |

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| <b>5</b> | <b>Name of the Post</b>    | <b>: Pharmasist - ARTC</b>   |
|          | Number of post             | : 1 (UR) ,   |
|          | Remuneration               | : Rs. 13000=00/pm  |
|          | Place of posting           | : ARTC- MRBH   |
|          | Qualification & Experience | : 1) Degree in Pharmacy from a recognized institute OR 2) Diploma Holder in Pharmacy with 3 years of Experience in Health Care. Note : Candidate must be registered in the concerned state Pharmacy Council.                     |
|          | Age(as on 31.03.18)        | : upto 60 years.   |
|          | Selection Process          | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage).<br>N.B: A written test is to be conducted if the number of the eligible applicant for the particular post is more than ten. |

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| <b>6.</b> | <b>Name of the Post</b> | <b>: Medical Officer-AFHC (Adolescent Health)</b>  |
|           | Number of post          | : 6 Posts [ UR-3, SC-2 , ST- 1]  |
|           | Remuneration            | : Rs. 40,000/- pm  |
|           | Place of posting        | : South 24 Pgs (SDH-2 & SGH-4 )  |
|           | Essential Qualification | : MBBS Doctor (Registered under Medical council of India / WBMC ), preference will be given for Post Graduate Diploma/ Degree in G&O or Pediatrics and similar Experience. |
|           | Age(as on 31.03.2018)   | : upto 45 Years  |
|           | Selection Process       | : Score Qualification -Degree/ Diploma/ Masters , Experience & Interview.  |

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| <b>7. Name of the Post</b> | <b>: Medical Officer ( MO-DTC) RNTCP</b>   |
| Number of post             | : 1 (UR)   |
| Remuneration               | : Rs. 40,000/-pm   |
| Place of posting           | : South 24 Parganas (DTC)  |
| Essential Qualification    | : MBBS or Equivalent degree from institutions recognized by Medical council of India / registered under WBMC & must have completed compulsory rotational internship.                                 |
| Preferential Qualification | : [1] Diploma/ MD in Public Health / Tuberculosis & Chest Diseases.<br>[2] One year experience in RNTCP.<br>[3] Basic knowledge of Computer.   |
| Age(as on 31.03.2018 )     | : 22 year to 62 years  |
| Selection Process          | 1) Applicant should preferably be the resident of the concerned district unless it is otherwise marked by the state.<br>2) Applicants should have at least 50% marks in all requisite qualification. |

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| <b>8. Name of the Post</b>           | <b>: ICTC Counselors</b>  |
| Number of post                       | : 2 [ST-1, OBC(A)-1]  |
| Remuneration                         | : Rs.13,000/- pm  |
| Place of posting                     | : Blocks Units under South 24 Parganas  |
| Essential Qualification & Experience | : Post Graduate Degree/ Diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing ; with minimum 1 year experience after PG Degree/Diploma of working in field of counseling in health sector, preferably in HIV/AIDS <b>OR</b> Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Nursing with minimum 3 years experience after graduation of working in field of counseling in health sector, preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.<br>Other expertise required : Working knowledge of computer. |
| Age(as on 31.03.2018 )               | : Upper age limit 60 years  |
| Selection Process                    | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage)   |

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| <b>9. Name of the Post</b>           | <b>: ICTC Laboratory Technician</b>   |
| Number of post                       | : 11 [UR-4 , SC-4, ST-1, OBC(A)-2]  |
| Remuneration                         | : Rs.13000/- pm   |
| Place of posting                     | : Blocks Units under South 24 Parganas  |
| Essential Qualification & Experience | : Graduate in Medical Laboratory Technology(B.Sc); with minimum 1 year experience after graduation.<br><b>OR</b> Diploma in Medical Laboratory Technology(DMLT); with minimum 2 years experience after diploma.<br>Other Experience required : Working knowledge of computer. |
| Age(as on 31.03.2018 )               | : Upper age limit 60 years  |
| Selection Process                    | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage)   |



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| <b>10. Name of the Post</b> | <b>: Laboratory Technician (Blood Bank)</b>   |
| Number of post              | : 2 Posts [ UR-1, SC-1]   |
| Remuneration                | : Rs. 13000/- per month Consolidated  |
| Place of posting            | M.R.B.Hospital ( District Hospital)   |
| Essential Qualification     | i. Degree in Medical Laboratory Technology (M.L.T) or<br>ii. Diploma in Medical Laboratory Technology (M.L.T)<br>iii. Should have completed 10+2 before obtaining diploma or Degree.<br>iv. The Degree or Diploma should be from a University/ Institution recognized by the Central Government or State Government .<br>v.The candidate should be registered with the concerned Para-Medical Council if applicable.<br>vi. Knowledge of Computers. |
| Desirable Qualification     | i. Post Graduate Degree.<br>ii. Proficiency in MS Office.   |
| Experience                  | i) Minimum two years after Degree and Three years after Diploma.<br>ii) Degree Holders must have minimum six months experience in blood banking.<br>iii) Diploma holders must have minimum one year experience in blood banking.  |
| Age(as on 31.03.2018)       | : Upper age limit 60 years  |
| Selection Process           | : Written test ( 70% weightage) and interview including test of Computer knowledge ( 30% weightage).  |

Candidate must submit the complete printed application (online computer generated) with all relevant documents in hard copies which should reach within **09.07.18 ( 5:30pm )** by speed post/registered post only. Use of stapler pin or stitching on demand draft , will not be allowed.

Address for sending relevant documents & draft to : **The Secretary, DH & FW Samity and C.M.O.H South 24 Parganas, Administrative Building ( 2<sup>nd</sup> Floor), M.R.Bangur Hospital Complex , 241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B.**

#### **General Rules & Information for the Applicants / Candidates**

1. **Only online Applications will be accepted.** Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials , that application shall liable to be cancelled .
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. The Essential Qualification mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection.
4. **The originals of each of the following documents stated below must be brought for verification whenever asked for :**
  - Photo proof identity card ( Any one- Passport / Voter Card / AADHAR Card / PAN Card ).
  - Proof of Address ( Any one Passport / Voter ID Card / AADHAR Card).
  - Age Proof Certificate (Madhyamik or equivalent examination certificate).
  - Caste Category Certificate (if any) . In case of SC, ST, OBC Candidates (category A or B) must be mentioned specifically in the caste certificate issued by the appropriate authority.
  - All mark sheets starting from Secondary onwards.
  - Computer Education certificate /documents should be submitted as per requirement.
  - All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest.
  - Two Wheeler Driving License and the Vehicle Registration copy (Blue Book)wherever needed.
  - Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.




- Experience certificate must consist of Name of the post, Employer's Name, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise his/her experience will be treated as invalid. No appointment letter/joining letter will be treated as experience certificate.
5. On-line Registration Number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line Registration no. in future.
  6. No rounding off marks will be granted. Proportionate marking up to **2 decimal points** will be considered. \*
  7. Applicant must mention their On-line Registration No. Name of the Candidate, Name of the post, and Caste category at the back of the draft and in front of the envelope. The printed hard copy of the filled up on-line application form of the candidate, after self attestation should also be enclosed with the Demand Draft in original. No application will be accepted without submission of the required Demand Draft. The amount taken in the form of Demand Draft will not be refunded.
  8. Candidate have to submit **self attested hard copies (photocopies) of all the relevant mark sheets, certificates and relevant documents along with print copy of on-line application and demand draft** through speed post/registered post in the above mentioned address.
  9. Only the Degree/Diploma from the UGC approved Institute will be acceptable.
  10. The Higher Secondary (10+2) percentage of marks will be calculated as per the norms of the Council or equivalent Board. Marks will be calculated on the basis of 2 languages and 3 compulsory elective Subjects (Total 5 Subjects) only as per marks sheet of the Council/ Board, whichever applicable.  
University Marks in case of Graduation and Post Graduation will be calculated on the basis of marks obtained in all the University Examinations.
  11. Place of posting may be changed as per the vacancy or requirement at the time of joining of that particular post.
  12. The recruitment process including scoring for the different posts will be done as per the relevant Terms of Reference (TOR) issued by the Competent Authority or the District Recruitment Committee (NHM) which is applicable for that particular post.
  13. Wrong entry in the online application ( lower marks or higher marks ), any mismatch with the originals, applications will be treated as cancelled during any stage in the selection process.
  14. In case of any anomalies or discrepancies found with the requirements or originals of the applicant the Competent Authority may cancel the candidate in any stage of the selection process even and after selection.
  15. The photocopies of the Two Wheeler Driving License and the Vehicle Registration copy (Blue Book) should be submitted with the application where ever applicable for the particular post applied for.
  16. Off campus degree/diploma will not be considered without getting final approval from the UGC / Board of the respective posts.
  17. The final panel approved by the District Recruitment Committee will remain valid for one year from the date of the publication of the result of the respective posts. Candidates will be called for that particular vacancy if occurs in that period.
  18. The decision of the Competent Authority regarding the recruitment is final.

**Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the URL " Online Recruitment" to fill up the online application and other notice etc. will be published in following websites [www.spghealthgov.in](http://www.spghealthgov.in)**




/ [www.s24pgs.gov.in](http://www.s24pgs.gov.in) for the further communication details. All are advised to keep visiting websites accordingly on regular basis to see the progress of recruitment process. No separate letter will be issued.

  
Secretary, South 24 Parganas DH & FW Samiti &  
Chief Medical Officer of Health  
South 24 Parganas

Memo No : CMOH(SPG)/DH&FWS/.....**5901/1(9)**  
Copy forwarded for information :

Date: .....**13.06.18**.....

1. The Executive Director, WB SH & FWS
2. The Chairman, District Recruitment Committee, South 24 Parganas
3. The District Magistrate, South 24 Parganas
4. The ADM(Zilla Parisad), South 24 Parganas
5. The OC Health, South 24 Parganas
6. The BMOHs/ACMOHs/Superintendents- S24Pgs
7. DIO, NIC , South 24 Parganas with request to upload the notice in [www.s24pgs.gov.in](http://www.s24pgs.gov.in) web-site.
8. IT-Coordinator, Swasthya Bhavan with request to upload the notice in [www.wbhealth.gov.in](http://www.wbhealth.gov.in) web-site.
9. DSM, South 24 Parganas with request to upload the notice in [www.spghealthgov.in](http://www.spghealthgov.in) web-site.

  
Secretary, South 24 Parganas DH & FW Samiti &  
Chief Medical Officer of Health  
South 24 Parganas