

**Government of West Bengal**  
Office of the Chief Medical Officer of Health  
Diamond Harbour Health District  
Diamond Harbour, South 24 Parganas, PIN 743331  
Phone: 03174 – 256310. Fax: 03174-256311. e-mail id: [cmohdhd@gmail.com](mailto:cmohdhd@gmail.com)

Memo No. CMOH/DHHD/5166

Date: 06.12.2017

**Recruitment Notice**

Applications are hereby invited from eligible candidates to be recruited for various contractual posts under different programmes at Diamond Harbour Health District as per Terms of Reference provided in details on the Departmental Website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and with Employment Bank, Government of West Bengal [www.employmentbankwb.gov.in](http://www.employmentbankwb.gov.in) attached with this notice herewith.

**(As per Memo No. SHFWS/ESTD-669/2013/Part-1/8339 dt. 06.07.2017)**

**Applications will be received online through the website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) from 08/ 12 / 2017 at 11.00 AM to 19 / 12 / 2017 upto 5.00 PM.**

Applicants during applying online must have scanned Passport Photograph, Scanned Signature and Draft Details with them to complete the online application.

Posts against which recruitment will be done are mentioned below:

- 1) MO-District Tuberculosis Centre (DTC)-1 (One)
- 2) District Programme Co-ordinator-(DPC)- 1 (One)
- 3) Accountant-Full Time- 1(One)
- 4) Senior DOTS plus TB-HIV supervisor/(Erstwhile District PMDT & TB-HIV Co-ordinator)- 1 (One)
- 5) Senior Tuberculosis Laboratory Supervisor (STLS)-02 (Two)
- 6) Accounts Assistant under National Health Mission  
Posts- 01 (One)
- 7) General Nurse Midwife under State Thalassemia Control Programme  
Posts- 01 (One)
- 8) ICTC Lab Technician under West Bengal State Aids Prevention & Control Programme  
Post-01 (One)
- 9) Contractual Female Attendant Nutritional Rehabilitation Centre under RCH Program NHM  
Post: 01 (One)

**TERMS OF REFERENCE FOR RECRUITMENT**

Designation	No of Posts & Remuneration	Age Essential Criteria	Criteria & qualifications required as per TOR
<b>MO-District Tuberculosis Centre (MO-DTC)</b>  District Tuberculosis Centre, Diamond Harbour	Rs. 40,000/- per month Post- 01 ( UR-01)	Age required 22 Yrs.- 62 years On Date of publication of Advertisement in Newspaper. Age Relaxation for	<b><u>Essential Qualification/ Requirements-</u></b> MBBS_or equivalent degree from institution recognized by MCI must have completed compulsory rotatory internship

<p>(As per Govt. order No. HTB/Recr-32/2017/2665 dt. 21<sup>st</sup> Sept,2017 &amp; No. HTB/Recr.-35/2013/Part-I/645 dt- 14.05.15 )</p>		<p>SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force</p>	<p><b><u>Preferential Qualification:</u></b> i) Diploma/MD in Public Health/Tuberculosis &amp; Chest Diseases, ii) one year experience in RNTCP, iii)Basic knowledge of computers. <b><u>Note: Only regular mode of education will be granted.</u></b></p>
<p><b>District Programme Co-ordinator (DPC) under RNTCP Programme</b></p> <p>District Tuberculosis Centre, Diamond Harbour</p> <p>(As per Govt. order No. HTB/Recr-32/2017/2665 dt. 21<sup>st</sup> Sept,2017 &amp; No. HTB/Recr.-35/2013/Part-I/645 dt- 14.05.15)</p>	<p>Rs. 22,000/- Post- 01 ( UR-01)</p>	<p>Age required- 22-62 Yrs. On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force</p>	<p><b><u>Essential Qualification/ Requirements-</u></b> i) MBA/PG Diploma in management/health administration from a recognised institute/university ii) At least 1 year of work experience</p> <p><b><u>Preferential Qualification:</u></b> I) Preference will be given to those who have worked in the field of Development/Health at District/State level, II) Basic knowledge of computers</p> <p><b><u>Note: Only regular mode of education will be granted.</u></b></p>
<p><b>Accountant Full Time</b></p> <p>District Tuberculosis Centre, Diamond Harbour</p> <p>(As per Govt. order No. HTB/Recr-32/2017/2665 dt. 21<sup>st</sup> Sept,2017 &amp; No. HTB/Recr.-35/2013/Part-I/645 dt- 14.05.15)</p>	<p>Rs. 10,000/- per month</p> <p>Posts- 01 ( UR-01)</p>	<p>Minimum Age limit 22 yrs and Maximum age limit 62 yrs. On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal</p>	<p><b><u>Essential Qualification/ Requirements-</u></b> i) Graduate in commerce ii) Two years of experience in maintenance of accounts on double entry system in a recognized society or Institution iii) Experience in working with accounting software for at least 2 years. <b><u>Preferential Qualification:</u></b> i) Familiarity with audit in a recognized society/institution ii) MBA/PGD in financial management.</p>



		Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force	<b><u>(Note: Only regular mode of education will be granted.)</u></b>
<b>Senior DOTS plus TB-HIV</b> supervisor/(Erstwhile District PMDT & TB-HIV Co-ordinator)  District Tuberculosis Centre, Diamond Harbour  (As per Govt. order No. HTB/Recr-32/2017/2665 dt. 21 <sup>st</sup> Sept,2017 & No. HTB/Recr.-35/2013/Part-I/645 dt- 14.05.15)	Rs. 18,720/- Per Month  Posts- 01( UR-01)	Minimum Age limit 22yrs and Maximum age limit 40 yrs. On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force	<b><u>Essential Qualification/ Requirements-</u></b> i) Graduate ii) Certificate course in computer operation (minimum two months) iii) Permanent two wheeler driving license and should be able to drive two wheeler.  <b><u>Preferential Qualification:</u></b> i) At least 2 years of work experience under RNTCP or 5 years experience in any public health programme in a supervisory capacity ii) Good communication skills in local language & willing to travel in the area of work.  <b><u>Note: Only regular mode of education will be granted.</u></b>
<b>Senior Tuberculosis Laboratory Supervisor (STLS)</b>  Kulpi TU-01(UR) Rudranagar TU- 01 (SC)  (As per Govt. order No. HTB/Recr.-35/2013/Part-I/645 dt- 14.05.15)	Rs. 17,720/- Per Month or as per CTD Guideline  Posts- 2 (UR-1, SC-1)	Age Limit up 22-40 Years. On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force	<b><u>Essential Qualification:</u></b> a) Graduate b) Diploma in Medical Laboratory Technology OR equivalent from a Govt. recognized institution c) permanent two wheeler driving license & should be able to drive two wheeler. d) Certificate course in Computer operations (minimum two months).  <b><u>Preferential qualification :</u></b> Minimum one year experience in RNTCP.
<b>Note: Applicants should have at least 50% marks in all requisite qualification. Marks on academic career are to be allotted from Madhyamik and onwards to requisite qualifications. During calculation, marks of additional subject can not be considered. No work during any course/study can be considered as experience. It will only be applicable for the above mentioned posts.</b>			

<p><b>Accounts Assistant</b></p> <p>DPMU, Diamond Harbour Health District</p> <p>(As per Govt. order No. HFW/NHM-667/2016/1174 dt.05.07.2017)</p>	<p>Rs. 13,560/- per month</p> <p>Post-1 (UR)</p>	<p>Age 40 years or less as on the 01.01.2017. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force.</p>	<p><b><u>Educational Qualification/ Requirements-</u></b> Graduate with commerce Background from any recognized university and having Diploma/Certificate course in Computer Application from any recognized institution.</p> <p><b><u>Technical Knowledge:</u></b> Knowledge of computers MS-word, Excel, Power-point internet and tally software is essential.</p> <p><b><u>Working Experience-</u></b> Minimum 1 year experience in Government Sector or 2 years experience in private sector in Accounting job.</p> <p>N.B:- 1) Candidates applying for the post should have the requisite qualification and experience as on last date of application. 2) As the position of the Accounts Assistant, DPMU are District specific, Applicants should be the permanent resident of <b>Diamond Harbour and Kakdwip Sub-Division.</b></p> <p><b><u>Note: Only regular mode of education will be granted.</u></b></p>
<p><b>ICTC Lab Technician under West Bengal State Aids Prevention &amp; Control Programme</b></p> <p>Dwariknagar RH-1</p> <p>(As per Govt. Order No. ACS/IM-44-08/Pt.-I/1903 dt.-20.02.2017)</p>	<p>Rs. 13,000/- per month</p> <p>Posts- 01 ( ST-01)</p>	<p>Minimum Age limit 18 yrs and Maximum age limit 40 yrs. On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising</p>	<p><b>Essential Qualification &amp; Experience :</b> Graduate in Medical Laboratory Technology (B.SC.) with minimum 1 year experience after graduation.</p> <p>OR</p> <p>Diploma in Medical Laboratory Technology (DMLT) with minimum 2 yrs. Experience after diploma.</p> <p><b>Other expertise required:</b> Working knowledge of computers.</p>



		Age limit) Rules 1981 shall apply as long as the same remains in force	
<p><b>General Nurse Midwife under State Thalassaemia Control Programme</b></p> <p>All posts at Diamond Harbour TCU</p> <p>(As per Govt. Order No. SHFWS/TCP-117/2015/Thal/137 dt. 28.10.2015)</p>	<p>Rs. 16,860/- + Rs. 300/- Washing Allowance per month</p> <p>Post- 01 ( SC-01)</p>	<p>Age required- 22-40 Yrs.</p> <p>On Date of publication of Advertisement in Newspaper. Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force</p>	<p><b>Minimum Qualification required-</b> Completed GNM course recognised by Indian Nursing Council (INC)</p> <p><b>Desirable:</b> Experience in working with Thalassaemia Patients and their families</p>
<p><b>Contractual Attendant NRC Female</b></p> <p>Kakdwip SDH NRC-01</p> <p>(As per Govt. Order No. H/SFWB/1F-04-2011 part-1/2017)</p>	<p>Rs. 3500/- per month consolidated pay</p> <p>Posts: 01 (ST-01)</p>	<p>Age limit 20 to 40 yrs. As on 01.01.2017 Age Relaxation for SC/ST/OBC candidates as per Government rules or orders time to time in force. Provision of the West Bengal Services (Raising Age limit) Rules 1981 shall apply as long as the same remains in force</p>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>i) Only Female Candidates may apply</li> <li>ii) Candidate must be Higher Secondary Passed</li> <li>iii) Good Command on Bengali Language</li> <li>iv) Must Know Cooking</li> </ul> <p><b>Preference:</b></p> <ul style="list-style-type: none"> <li>i) Locally Eligible Candidates residing within 5 kilometers of Kakdwip SD Hospital will be given preference</li> </ul>

On the basis of Online application data, a provisional list for original testimonial verification will be prepared. A notice for original testimonial verification along with the provisional list will be published in the above-mentioned web-site.

After Original testimonial verification, only shortlisted candidates will be called for Practical Computer Test, Written Test and Interview.

**General Information for the Applicants/ Candidates**

- 1) Only online Applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the Online Application details submitted by the applicant differ with the original testimonials that application shall be liable to be cancelled.
- 2) If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
- 3) The Essential qualification mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must be completed within the last date of online application.**
- 4) Experience will be calculated after obtaining the required qualification for the above mentioned position, **till the last date of online application.**
- 5) Caste Certificate issued **before the last date of online application**, by the competent authorities of West Bengal only will be accepted.
- 6) Hard Copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority.
- 7) On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the On-line registration no. In future.
- 8) No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
- 9) **Application fees: Demand Draft of Rupees 100/- for Un-Reserved Category and Rs. 50 for Reserved Categories** (from any Nationalised Bank after the date of publication of Advertisement) will be in favour of “**Member Secretary DHFWS Diamond Harbour Health District**” payable at Service Branch, Kolkata. **The Draft should be enclosed along with the hard copy / print copy of the filled up On-line application form of the candidate after self attestation with date and with photocopy of all relevant documents with self attested.** The all said documents must reach to the address mentioned below within **20<sup>th</sup> December, 2017 at 5 PM** preferably by speed post or registered post. **Use of Stapler pin or stitching in case of demand draft, is not allowed.**  
**Address for sending draft: ‘The office of the CMOH, Diamond Harbour Health District; P.O & P.S- Diamond Harbour, District- South 24 Paraganas, Pin-743331’**
- 10) Applicant must mention their On-line Registration No, Name of the Position applied for, Date of Birth, Name, Guardian’s Name and caste category on the back of the Draft and In front of the envelope. **No application will be accepted without submission of the required demand Draft.** The amount taken as application fees in the form of Demand Draft will not be refunded.
- 11) The competent Authorities regarding the engagement has the right to accept / reject any application. No query in this regard will be entertained.
- 12) Appoint will be purely contractual in nature for a period not exceeding eleven months and further extension at the end of the term subject to satisfactory performance. Service is terminable from either side with one month’s notice. After selection the candidate has to join within seven days after execution of an agreement as per prescribed proforma with the CMOH, Diamond Harbour Health District.
- 13) Any undue canvassing in favour of the candidates may lead to cancellation of candidature. Panel selection will be kept for one year only.
- 14) Relevant Government orders issued by appropriate authorities for Terms of Reference for selection will be considered as final in respect to any dispute arising herein.



Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the URL "Recruitment" regularly for information/instruction issued from time to time. No other correspondence will be done from this end.

  
Member Secretary

Committee for Selection of Contractual Employees  
Diamond Harbour Health District

**Memo No. CMOH/DHHD/ 5166/1(31)**

**Date: 06.12.2017**

**Copy Forwarded for Information-**

1. The Hon'ble MoS, Minority Affairs and Madrasah Education, Janab Giyasuddin Molhah, and the Chairman District Level Selection Committee, Diamond Harbour Health District.
2. Director of Health Services, Govt. Of West Bengal, Swasthya Bhawan, Salt Lake, Kol-91, for information
3. Mission Director & Commissioner HF&W Samity, NHM, Govt. of W.B, Swasthya Bhawan, Salt lake, Kol-91, for information
4. Executive Director, WBSH & FWS, Swasthya Bhawan, Salt Lake, Kol-91, for information
5. AMD, NHM (In-Charge NUHM), Govt. of W.B, Swasthya Bhawan, Salt Lake, Kol-91, for information
6. PO, NHM, Swasthya Bhawan, Salt Lake, Kol-91
7. District Magistrate, South 24 Parganas, Alipur, Kolkata, for Information
8. Additional District Magistrate, South 24 Parganas
9. ADHS-(NCD-2), STCP, Govt. of W.B, Swasthya Bhawan, Salt Lake, Kol-91, for information
10. Chief Medical Officer of Health, South 24 Parganas, Tollyganj, Kol-33, for information
- 12-28. Superintendents/ACMOHs/BMOHs- Diamond Harbour Health District for information.
29. DICO, South 24 Parganas with request to upload the notice in [www.S24pgs.gov.in](http://www.S24pgs.gov.in) web-site.
30. IT- Coordinator, Swasthya Bhawan with request to upload the recruitment section notice in [www.wbhealth.gov.in](http://www.wbhealth.gov.in) web-site.
31. DSM, South 24 Prganas with request to upload the notice in [www.spghealth.gov.in](http://www.spghealth.gov.in) web-site.

  
06/12/17  
Member Secretary

Committee for Selection of Contractual Employee  
Diamond Harbour Health District