

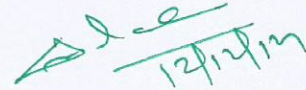
Government of West Bengal
Office of the Chief Medical Officer of Health
South 24 Parganas

Memo No: CMOH (SPG)/Tender/Printing-4374

Dated: 12.12.2014

Corrigendum

In partial modification of CMOH south 24 Parganas Memo No :CMOH(SPG)/ Tender printing/4378 dated : 28.11.2014 and tender NIT No : CMOH(SPG)/DHFWS/NIT – e- 01/2014-15 dated :28.11.20014 the terms of condition of the tender eligibility criteria serial no : 1- b) the order value will be read as Rs. 500000/- (Five Lakh Only) **in the each financial year** – 2011-12,2012-13,2013-14 instead of Rs. 1000000/- (Ten Lakh Only)


12/12/14

Chief Medical Officer of Health
South 24 Parganas



Government of West Bengal
Office of the Chief Medical Officer of Health
South 24 Parganas

No. CMOH (SPG)/Tender//Printing 4378

Dated: 28.11.14

**NOTICE INVITING E TENDER FOR PRINTING OF ARTICLES FOR HEALTH PROGRAMMES
FOR THE YEAR 2014-2015 BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE,
SOUTH 24 PARGANAS**

(Through Pre-qualification)
(Submission of Bid through *NIC e tender portal*)

CMOH & Secretary, District Health & Family Welfare, South 24 Parganas invites bids through E- tenders in two bid systems (Technical and Financial Bid) for the work " Printing of articles for Health Programmes" For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department). For any further assistance, please visit o/o the CMOH, South 24 Pgs during office hours on & from 02/12/2014 to 22/12/2014.

1. GENERAL INSTRUCTIONS:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in & necessary earnest money issued from any nationalized bank/scheduled bank in India payable at Kolkata drawn in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, SOUTH 24 PARGANAS and also to be documented through e-filing.

2. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the **Company personnel only (having Authorization from the company management)** in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

3. Time Schedules for the e-tender

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

SUBMISSION OF THE TENDERS:

The tender is to be submitted in a **Two Bid System**.

Technical Proposal:**1. "BID A": Technical Documents:-**

STATUTORY COVER, containing the following documents:

(SINGLE FILE MULTIPLE PAGE SCANNED)

A	Copy of Demand Draft of Rs 20,000/- (Twenty Thousand) in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, SOUTH 24 PARGANAS as Earnest Money for the whole tender.
B	CHECK LIST in the prescribed format
C	Application in the prescribed format given in Annexure I

NON-STATUTORY/ MY DOCUMENTS , Containing the following documents:-**(a) Company Specific Technical Documents:-**

(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the Bidder/Authorized Signatory (Digital Signatory Holder)
			Central Excise License No.
			Service Tax Registration certificate
			VAT/ CST Registration certificate
B.	COMPANY DETAILS	B1. COMPANY DETAILS 1	Trade Licence/Enlistment
			Registration with Registrar of Companies
C.	CREDENTIAL	C1: CREDENTIAL 1	3 (three) years of Experience in supplying printed articles
E.	FINANCIAL INFO	PAYMENT CERTIFICATE 1	Income Tax Returns submitted for the financial year 2011-12
			Income Tax Returns submitted for the financial year 2012-13
			Income Tax Returns submitted for the financial year 2013-14
		PAYMENT CERTIFICATE 2	VAT/CST Returns (of the last quarter) for the year 2011-12
			VAT/CST Returns (of the last quarter) for the year 2012-13
			VAT/CST Returns (of the last quarter) for the year 2013-14
		D1. P/L & BALANCE SHEET	1. P/L & Balance sheet 2011-2012
			2. P/L & Balance sheet 2012-2013
			3. P/L & Balance sheet 2013-2014

2. **"BID B": FINANCIAL COVER**

BOQ

The folder as "Financial Bid" shall contain:

Base Rate per Accounting Unit *inclusive of* VAT. to be quoted.

TERMS AND CONDITIONS OF THE TENDER

1 Minimum Eligibility Criteria:

a) Only those printing firms/agencies (having Trade License for such business) who have experienced in such type of job of at least 3 (three) years will be eligible.

b) Only those printing firms who have done such type of printing works and satisfactory supply of thereof of order value of Rs.10,00,000/- (Rupees Ten Lakh only) in the Financial Year 2011-12, 2012-2013 and 2013-2014.

c) Credential (satisfactory performance) are to be submitted from the respective work order issuing authority should be Govt./Semi Govt./Govt. Undertaking organization only. Photocopies of work orders in support of certificate(s) should be submitted.

d) Bidder will require to deposit Rs. 20,000/- (Rupees twenty thousand) only as Earnest Money in the form of Demand Draft of Nationalised Bank in the favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITI, SOUTH 24 PARGANAS" Payable at Kolkata.

2. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.

3. Rate (s) to be quoted against each specified item as mentioned in Financial Bid Form. Specimen of articles will be available at o/o the CMOH (at respective section) during the period on & from 03/12/2014 to 19/12/2014 on office days only.

4. Sample of papers (Item wise) to be submitted indicating Item serial number under signature of bidder. Name of the Item, GSM of paper or Board (Cover or Text must be specified for respective purpose) with duly signed with rubber stamp of the firm with designation. Only branded paper /board (indicating brand in the sample) to be used for the purpose. [to be submitted in the Financial Bid].

5. The successful tenderer(s) will have to deposit Security Money @5% of the total order value in the form of Pay Order /Bank Draft in favour of "District Health and Family Welfare Samiti, South 24Parganas" within 7 (Seven) days of acceptance of the offer.

6. The unsuccessful Tenderer (s) will receive their earnest money back in time .The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).

7. The Earnest money will be forfeited if the tenderer (s) withdraw(s) the tender after opening of bids.
8. The Security deposit of the successful selected tenderer may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
9. Any prospective bidder is eligible to submit only one bid for any one item and bidders who submit more than one bid of similar item will be disqualified.
10. Sealed original Bid Document (in the Technical bid envelope) with requisite enclosures along with Financial bid(s) should be dropped in the tender box earmarked (which is kept at the CMOH Office, South 24 Parganas for purpose up to 1 pm on 24th December, 14, and will be opened at 3 PM on 24/12/14, at the office of the CMOH, South 24 Pgs. No Tender will be accepted after the dead line.
11. Tender will be opened in presence of the Tenderer (s) or their authorized representative who desires to attend on the date and time as specified. Authority has no obligation to suspend the opening of bid, if any or all bidders are not present during the opening time as mentioned earlier.
12. Validity of Tender will normally be 1(one) year from the date of acceptance of tender. The procurement will be made in phased manner or at a time as per requirement during validity period.
13. The successful bidder will be bound to supply the item(s) within specific dates. The timely supply of printed articles will be the essence of contract.
14. Any co-operative without having proper permission (from Competent Authority for such job) of concerned business will not be entitled to get any rate preference.
15. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
16. Timelines for downloading and submission of E Tender along with other datelines has been noted below.

Date and Time schedule of Tender

Sl. No	Particulars	Date & Time
1	NIT & Other documents online	02/12/2014 after 14.00 Hr
2	Online documents download start date, Date of publishing	02/12/2014 after 14.00 Hr
3	Online document download end date	24/12/2014 upto 14.00 Hr
4	Online bid submission start date	02/12/2014 after 14.00 Hr
5	Pre-bid meeting to be held at the office of CMOH S24 Pgs	09/12/2014 at 3.00 pm to 4.00 pm
6	Online bid submission & documents download end date	24/12/2014 upto 14.00 Hr
7	Dates for submission of Earnest Money deposit in sealed cover/copies of documents of Tech.Bid with serialwise specimen offline at office of CMOH(S),24Pgs(South).	24/12/2014 from 2.00 pm to 26/12/2014 upto 1.00pm.
8	Online bid opening date for Technical proposals	26/12/2014 after 12.00 Noon.
9	Date of online uploading list for Technically qualified Bidders	To be Notified Later
10	Date of online opening of Financial Proposal	To be Notified Later

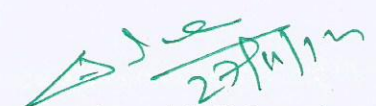
E- Tender should be addressed to Chief Medical Officer of Health, South 24 Parganas, Bidders may download tender enquiry documents from the website www.spghealth.gov.in and www.wbhealth.gov.in.

Any subsequent notice regarding this tender shall be uploaded in above website only

In the event of any of the above mentioned dates being declared as a holiday for the CMOH,24Pgs(South) the tenders will be opened on the next working day at the appointed time

17. Financial Bid are attached herewith.

18. The authority reserves the right to accept or reject any tender and to cancel the bidding process and reject all tenders at any time prior to the award of contract without assigning any reasons thereof.


Chief Medical Officer of Health & Secretary ,
Dist. Health and Family Welfare Samity
South 24 Parganas,

Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc)

To
**THE CMOH & SECRETARY,
DISTRICT HEALTH & FAMILY WELFARE,
SOUTH 24 PARGANAS**

Sub: NIT for E-Tender for **PRINTING OF ARTICLES FOR HEALTH PROGRAMMES FOR THE YEAR 2014-2015 BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS**

Ref: - CMOH(SPG)/Tender/3729/Printing dated 09.10.2014

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation :

1. That the application is made by me / us on behalf of.....
In the capacity.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items with manufacturing capacity* and assured supply to the CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS.
4. a. We propose that the order and bill should be raised in our name. We have appointed M/S having its office at (address, contact no and e mail address) as C&F /CS Agent (strike out whichever is not applicable), Contact Person & No. being, as per clause 9 of the NIT(This clause is applicable for out of state manufacturers)
OR
b. We propose that order and bill should be raised in favour of our authorized distributor. For that purpose, we have appointed M/S having its office at (address with contact no and e mail address) as authorized Companies who will receive order and payment in his name on our behalf.
5. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.
6. We understand that:

(a) Tender Selection Committee/ CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE, SOUTH 24 PARGANAS can amend the scope & value of the contract bid under this project.

CHECK LIST

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE instead of keeping blank.]

1. Name of the work	PRINTING OF ARTICLES FOR HEALTH PROGRAMMES	
2. Tender Notice No	No. CMOH (SPG/ Tender/	/ Printing Dated,
3. Due date of the submission of tender	the	
4. Name of the institution tendered for	CHIEF MEDICAL OFFICER OF HEALTH, SOUTH 24 PARGANAS	
5. DD No. for Earnest Money with Date and drawn at		
6. Name of the bidder		
7. Full address		
	E-Mail	
	Telephone No/ Mobile No	
	Fax	
8. Local Address, if any		
9. Legal entity of the bidder whether Firm/ Society/ Company/ other entity		
10. Registration No		
Authority with whom registered		
11. License No.....		
for the purpose of.....		
12. Name & address of the banker of the bidders		
13. a) PAN No./TAN No.		
b) CST/ VAT No/ST NO. if any:		
14. Registration No. granted by Commissioner of Service Tax		
15. Central Excise License No.		
16. 3 (three) years of Experience in supplying printed articles	Yes	No

17. Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	Yes	No
18. Has the firm or principal employees convicted in or have pending in any court any vigilance matter. If yes, provide details.	Yes	No
19. Any litigation against the Firm or its proprietors or its principals? If yes, provide details	Yes	No
20. Any other relevant information wish to submit		
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.		
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also read the Memorandum of agreement and do agree to abide by it if declared successful in my bid.		

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/ Authorised person & Seal